

# Lindfield Parish Council

6 Denmans Lane  
Lindfield  
West Sussex  
RH16 2LB

Parish Clerk: Mrs C Irwin

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5 May 2010

**To: Members of Lindfield Parish Council**

You are hereby summoned to attend the **Annual Meeting of Lindfield Parish Council** to be held on **Thursday, 13 May 2010** at the **King Edward Hall, Lindfield (Jubilee Room)** at **7.30 p.m.** to transact the following business:

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## A G E N D A

1. To elect a Chairman of Council.
2. To receive the Chairman's Declaration of Acceptance of Office, or, if not then received, to decide when it shall be received.
3. To elect a Vice-Chairman of Council.
4. To receive Declaration of Acceptance of Office of Vice Chairman or, if not then received, to decide when it shall be received.
5. To appoint Standing and Statutory Committees:
  - Environment and Amenities Committee
  - Finance and General Purposes Committee
  - Planning and Traffic Committee
  - Complaints Committee
6. To appoint representatives to outside bodies:
  - Two representatives to the Mid Sussex Association of Local Councils.
  - One representative to liaise with the Police – Police Neighbourhood Panel.
  - One representative to the Scrase Valley LNR Steering Committee.
  - One representative to the Mid-Sussex Older People's Council
  - Two representatives to the Central Mid Sussex County Local Committee
  - One representative to the Lindfield Village Plan Joint Advisory Committee
  - One representative to the River Ouse Stakeholders Group
7. To consider payment of any subscriptions falling to be paid annually. (*Details circulated herewith*)
8. To consider arrangements necessary to review the pay and conditions of service of the Parish Clerk, the Deputy Parish Clerk and the RFO.
9. To accept Apologies for Absence.
10. To receive Declarations of Interest by Members in respect of any Items on the Agenda.
11. Questions/comments from members of the public. (This Item will be limited to a maximum of 15 minutes).
12. To confirm and sign the Minutes of the Council meeting held on 25 March 2010 (*previously circulated*).

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**Members of the public and the press have a right to attend meetings of the Council and its Committees.**

13. Chairman's Announcements.
14. Action List (*attached*)
15. To note any Consultation Documents received
  - MSDC consultation on Draft Mid Sussex Economic Development Action Plan 2010/1116.
16. Reports by County Councillor/District Councillors.
17. Police Priorities: report by Councillor Allen (Parish Council representative on Police Neighbourhood Panel).
18. Environment and Amenities Committee.
  - i) To receive and to confirm the recommendations of the Minutes of the Environment and Amenities Committee meeting of 8 April 2010 (*previously circulated*). Report by Cllr. Blunden to include:
19. Planning and Traffic Committee. To receive and to confirm the recommendations of the Minutes of the Planning and Traffic Committee meetings of 23 March and 13 April (*previously circulated*) and 4 May 2010 (*to follow*). Report by Cllr. Snowling.
20. Finance and General Purposes Committee: Report by Cllr. Davies
  - i) Statements of Account/Budget Progress and Bank Reconciliation for the periods 01.03.10 to 31.03.10 and 01.04.10 to 30.04.10 (*to follow*) and quarterly Receipts and Payments Summary (*to follow*.)
  - ii) List of cheques for approval (*to follow*.)
21. To authorise purchase of the new NALC Model Standing Orders publication - £25.
22. Mini roundabout at the junction of Lewes Road and the High Street – to consider the design details and any response to be made (design documents and correspondence with WSCC *attached*).
23. Parking restrictions – Denmans Lane – WSCC informal consultation (documents from WSCC *to follow*)
24. To note the formal consultation on the Lindfield Village Design Statement by MSDC and to consider any response to the consultation.
25. To consider nominations to the Mid Sussex District Council Chairman's Garden Party.
26. To consider any matters raised at the Parish Meeting held on 21 April 2010.
27. Additional accommodation – update.
28. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

On conclusion of this part of the meeting a further period of 15 minutes will be set aside to allow members of the public to ask questions/make comments.

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Signed

c.c. WSCC Cllr. Mrs. C. Field, MSDC  
Cllr. Mr. A. Lea  
Mid Sussex Times

Christine Irwin  
Clerk to the Council

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