

Lindfield Parish Council

6 Denmans Lane
Lindfield
West Sussex
RH16 2LB

Parish Clerk: Mrs C Irwin

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15 June 2011

To: Members of Lindfield Parish Council

You are hereby summoned to attend the **Meeting of Lindfield Parish Council** to be held on **Thursday, 23 June 2011** at the **King Edward Hall, Lindfield (Jubilee Room)** at **7.30 p.m.** to transact the following business:

AMENDED A G E N D A

1. To accept Apologies for Absence.
2. To receive Declarations of Interest by Members in respect of any Items on the Agenda.
3. Questions/comments from members of the public. (This Item will be limited to a maximum of 15 minutes).
4. To confirm and sign the Minutes of the Annual Council meeting held on 17 May 2011 (*attached*).
5. Chairman's Announcements.
6. Report on Police Priorities.
7. Reports by County Councillor / District Councillors.
8. Action List (*attached*).
9. Consultation Documents - to note / consider documents received.
10. Finance and General Purposes Committee: to receive and confirm the recommendations of the Minutes of the Finance and General Purposes Committee meeting held on 19 May 2011 (*to follow*). Report by Cllr. Henton to include:
 - i) To note that the new bank mandate is now in place.
 - ii) Statements of Account/Budget Progress and Bank Reconciliation for the periods 01.04.11 to 31.04.11 (*previously circulated*) and 01.05.11 to 28.05.11 (*to follow*).
 - iii) Lists of cheques for approval: cheques drawn since Council meeting of 17 May 2011 (*to follow*)
11. To agree the Year End Accounts for 2010/11 and the Annual Return for the year ended 31 March 2011 (*attached*).
12. Environment and Amenities Committee. To receive and to confirm the recommendations of the Minutes of the Environment and Amenities Committee meeting held on 9 June 2011 (*to follow*). Report by Cllr. Blunden to include:
 - i) Seats: to note that the Environment and Amenities Committee is planning to have a number of seats repainted.

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- ii) Denmans Lane Allotments – gravel drive: to consider the recommendation of the Environment and Amenities Committee regarding a contribution towards the repair of potholes and reshingling. (*Briefing notes and notes of meeting with resident previously circulated*).
 - iii) Access road off Lewes Road opposite Flowercraft: to note decision not to pursue the suggestion of naming the road.
 - iv) Litter bins: to note deferral of this item to the Environment and Amenities Committee meeting on 4 August.
 - v) Bus shelter in Hickmans Lane: to note the decision to attach kick plates.
 - vi) Silver Jubilee Noticeboard: to consider the recommendation of the Environment and Amenities Committee that the Parish Council should take over custodianship of the board and provide insurance cover.
13. Planning and Traffic Committee. To receive and to confirm the recommendations of the Minutes of the Planning and Traffic Committee meetings held on 4 May and 24 May 2011 (*previously circulated*) and 14 June 2011 (*to follow*). Report by Cllr. Snowling.
14. To note that the Parish Council's Standing Orders are due for revision, following the new model Standing Orders issued by the National Association of Local Councils.
15. Public Toilets on the Common: to receive note for the record of an officers' meeting with MSDC on 4 May 2011 to discuss proposal for public toilets on the Common (*attached*).
16. Wilderness Field: to receive note for the record of the meeting held with MSDC Officers on 9 May 2011, if available (*to follow*).
17. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

On conclusion of this part of the meeting a further period of 15 minutes will be set aside to allow members of the public to ask questions/make comments.

Signed

c.c. WSCC Cllr. Mrs. C. Field, MSDC
Cllr. Mr. A. Lea
Mid Sussex Times

Christine Irwin
Clerk to the Council

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