

# Lindfield Parish Council

6 Denmans Lane  
Lindfield  
West Sussex  
RH16 2LB

Parish Clerk: Mrs C Irwin

Tel: 01444 484115  
e.mail: clerks@lindfieldparishcouncil.gov.uk

16 June 2010

**To: Members of Lindfield Parish Council**

You are hereby summoned to attend the **Meeting of Lindfield Parish Council** to be held on **Thursday, 24 June 2010** at the **King Edward Hall, Lindfield (Jubilee Room)** at **7.30 p.m.** to transact the following business:

---

## A G E N D A

1. To accept Apologies for Absence.
2. To receive Declarations of Interest by Members in respect of any Items on the Agenda.
3. Questions/comments from members of the public. (This Item will be limited to a maximum of 15 minutes).
4. To confirm and sign the Minutes of the Annual Council meeting held on 13 May 2010 (*to follow*).
5. Chairman's Announcements.
6. Action List (*attached*)
7. To note any Consultation Documents received, to include:
  - West Sussex Mobile Library Service
  - West Sussex Fire and Rescue Draft Service Plan 2011-12 (online consultation – [www.westsussex.gov.uk/fire](http://www.westsussex.gov.uk/fire))
8. Reports by County Councillor / District Councillors.
9. Report on Police Priorities
10. Planning and Traffic Committee. To receive and to confirm the recommendations of the Minutes of the Planning and Traffic Committee meetings of 25 May (*previously circulated*) and 15 June 2010 (*to follow*). Report by Cllr. Snowling to include any issues relating to the development at The Limes, Newton Road.
11. Finance and General Purposes Committee: To receive and confirm the recommendations of the Minutes of the Finance and General Purposes Committee held on 20 May 2010 (*to follow*). Report by Cllr. Davies to include:
  - i) Insurance provision: to note decisions made regarding insurance
  - ii) Lindfield Parish Directory and Year Book – to note decisions made regarding printing contract
  - iii) Parish Office Photocopier – to note decision made regarding rental contract
  - iv) Emergency Plan – to consider draft for adoption (*attached*)
  - v) Statements of Account/Budget Progress and Bank Reconciliation for the periods 01.04.10 to 30.04.10 (*attached*) and 01.05.10 to 31.05.10 (*to follow*) and quarterly Receipts and Payments Summary (*to follow*.)
  - vi) List of cheques for approval (*to follow*.)

---

**Members of the public and the press have a right to attend meetings of the Council and its Committees.**

12. Environment and Amenities Committee: To receive and to confirm the recommendations of the Minutes of the Environment and Amenities Committee meeting of 10 June 2010 (*to follow*). Report by Cllr. Blunden to include:
- i) Cutting of High Street grass verges: to note decision made regarding contract
  - ii) High Street and Compton Road trees: to note order placed for removal of epicormic growth
  - iii) Spring Clean: to note date for 2011 – 9 April.
  - iv) Risk Management: to note that assessments were signed off for E&A activities
  - v) Christmas Lights: to note the discussion that took place at the E&A Committee meeting on 10 June and to consider any action to be taken further to the letter to MSDC from the Lindfield Preservation Society.
  - vi) Wilderness Field: to consider recommendation by E&A Committee to meet Officers of MSDC to discuss the possibility of the Parish Council being granted ownership of the Wilderness Field when it is released by Barratts.
  - vii) To receive and consider report (*to follow*,) following the meeting on 21 June of LPC Chairman and Clerk with Cuckfield Parish Council representatives, regarding employment of a street sweeper to supplement the existing arrangements. To consider and agree whether to proceed with negotiations with Cuckfield Parish Council.
13. Risk Management: to receive and sign Action Plan Report for 2009/10 (*attached*).
14. To agree the Year End Accounts for 2009/10 and the Annual Return for the year ended 31 March 2010 (*attached*).
15. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

On conclusion of this part of the meeting a further period of 15 minutes will be set aside to allow members of the public to ask questions/make comments.

---

Signed

c.c. WSCC Cllr. Mrs. C. Field, MSDC  
Cllr. Mr. A. Lea  
Mid Sussex Times

Christine Irwin  
Clerk to the Council