

# Lindfield Parish Council

6 Denmans Lane  
Lindfield  
West Sussex  
RH16 2LB

Parish Clerk: Mrs C Irwin

Tel: 01444 484115  
e.mail: clerks@lindfieldparishcouncil.gov.uk

16 March 2011

**To: Members of Lindfield Parish Council**

You are hereby summoned to attend the **Meeting of Lindfield Parish Council** to be held on **Thursday, 24 March 2011** at the **King Edward Hall, Lindfield (Jubilee Room)** at **7.30 p.m.** to transact the following business:

---

## A G E N D A

1. To accept Apologies for Absence.
2. To receive Declarations of Interest by Members in respect of any Items on the Agenda.
3. Questions/comments from members of the public. (This Item will be limited to a maximum of 15 minutes).
4. To confirm and sign the Minutes of the Council meeting held on 20 January 2011 (*previously circulated*).
5. Chairman's Announcements.
6. Report on Police Priorities.
7. Reports by County Councillor / District Councillors.
8. To confirm the change of date for the 2011 Annual Meeting of Council.
9. Action List (*attached*).
10. Consultation Documents - to note / consider documents received.
11. Environment and Amenities Committee. To receive and to confirm the recommendations of the Minutes of the Environment and Amenities Committee meeting held on 3 February 2011 (*previously circulated*) and the additional meeting held on 15 March 2011 (*to follow*). Report by Cllr. Blunden to include:
  - i) Litter bins
  - ii) Street lights in The Welkin
  - iii) Street lighting maintenance contract
  - iv) To confirm the recommendation that the post of Village Orderly should be confirmed from 1 April 2011
  - v) Allotments tree survey and subsequent work
  - vi) To note topics raised at the meeting with Haywards Heath Town Council held on 27 January 2011
12. Planning and Traffic Committee. To receive and to confirm the recommendations of the Minutes of the Planning and Traffic Committee meetings held on 18 January, 8 February and 1 March 2011 (*previously circulated*) and 22 March 2011 (*if available – to follow*). Report by Cllr. Snowling to include:
  - i) To note the temporary road closure in Hickmans Lane to enable work to be carried out in relation to planning permission granted under references 10/02352/FUL, 10/02353/LBC and 10/03783/LBC – Doodie Stark.

---

**Members of the public and the press have a right to attend meetings of the Council and its Committees.**

13. Finance and General Purposes Committee: to receive and confirm the recommendations of the Minutes of the Finance and General Purposes Committee meeting held on 17 March 2011 (*to follow*). Report by Cllr. Henton to include:
- i) Review of the effectiveness of the Council's internal audit and internal control procedures: to receive and approve the report of the Finance and General Purposes Committee (*attached*).
  - ii) Statements of Account/Budget Progress and Bank Reconciliation for the periods 01.01.11 to 31.01.11 and 01.02.11 to 28.02.11 (*previously circulated*).
  - iii) Lists of cheques for approval: cheques drawn since Council meeting of 20 January 2011 (*to follow*)
14. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.
- On conclusion of this part of the meeting a further period of 15 minutes will be set aside to allow members of the public to ask questions/make comments.
15. To consider whether a resolution should be moved under Standing Order No. 35(a) "that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw".
- i) Staffing matters
  - ii) Matters relating to search for additional land for allotments.

---

Signed

c.c. WSCC Cllr. Mrs. C. Field, MSDC  
Cllr. Mr. A. Lea  
Mid Sussex Times

Christine Irwin  
Clerk to the Council

---

**Members of the public and the press have a right to attend meetings of the Council and its Committees.**