

Lindfield Parish Council

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Lindfield
West Sussex
RH16 2LB

Parish Clerk: Mrs C Irwin

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15 August 2012

To: Members of Lindfield Parish Council

You are hereby summoned to attend the **Meeting of Lindfield Parish Council** to be held on **Thursday, 23 August 2012** at the **King Edward Hall, Lindfield (Jubilee Room)** at **7.30 p.m.** to transact the following business:

Welcome and emergency announcements

A G E N D A

1. To accept Apologies for Absence
2. To receive Declarations of Interest by Members in respect of any Items on the Agenda.
3. Questions/comments from members of the public. (This will be limited to a maximum of 15 minutes. In accordance with Standing Order 1 (f) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes.
4. To confirm and sign the Minutes of the Meeting of the Council held on 21 June 2012 (*previously circulated*).
5. Chairman's Announcements.
6. Report on Police Priorities.
7. Reports by County Councillor / District Councillors.
8. Action List (*attached*).
9. Consultation Documents - to note / consider documents received).
10. Environment and Amenities Committee. To receive and to confirm the recommendations of the Minutes of the meeting of the Environment and Amenities Committee held on 2 August 2012 (*previously circulated*). Report by Cllr. Blunden to include:
 - i. To consider a proposal that the Parish Council should finance Emergency Life Support and Automated Debrillator training for members of the public.
 - ii. Warding: to consider reviewing the system for carrying out routine inspections of designated areas.
 - iii. To note the decision to reinstate the litter bin near Old School Court.
 - iv. Common car park off Lewes Road: to note further revision to proposal received since the last meeting of the E&A Committee and to agree a response to MSDC (*revised plan attached*).
 - v. Street lights: to note and confirm the decision made by the E&A Committee to establish a policy to set the Parish owned street lights to part night illumination.

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- vi. Christmas Lights: to note the decision made by the E&A Committee and to consider a further proposal for a combined Option by Supplier B (*attached; previous quotations and summary table were circulated for the E&A meeting on 2 August*).
 - vii. Bollards on the Post Office Corner: report from Councillor Pickett following meeting with WSCC Officer.
11. Planning and Traffic Committee. To receive and to confirm the recommendations of the Minutes of the Planning and Traffic Committee meetings held on 3 July and 24 July (*previously circulated*) and 14 August 2012 (*to follow, if available*). Report by Cllr. Gomme to include:
- i. To consider appointment of Councillor Plass to the Planning and Traffic Committee.
 - ii. Neighbourhood Plan – report by Councillor Gomme on progress, to include questionnaire and the arrangements for the exhibitions/workshops on 15 and 22 September.
12. Finance and General Purposes Committee: to receive and confirm the recommendations of the Minutes of the Finance and General Purposes Committee meeting held on 19 July 2012 (*previously circulated*). Report by Cllr. Henton to include:
- i. Proposed public toilets on the Common - update.
 - ii. Parish Office Accommodation: update.
 - iii. Statements of Account/Budget Progress and Bank Reconciliation for the periods 01.06.12 to 30.06.12 (*previously circulated*) and 01.07.12 to 31.07.12 (*previously circulated*).
 - iv. List of cheques for approval: cheques drawn since Council meeting of 21 June 2012 (*to follow*)
13. To receive resolution to be moved on notice by Councillor Amor, pursuant to Standing Order No. 4:
- “This Council initiates a review of the parish boundary at the Scrase stream with the intention of extending it to include all the built-up area of Lindfield village”. (*attached*).
14. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.
15. To consider whether a resolution should be moved under Standing Order No. 35(a) “that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw”.
16. To confirm and sign the Confidential Minutes of the Meeting of the Council held on 21 June 2012 (*previously circulated*).
17. To receive the Confidential Minutes of the Finance and General Purposes Committee meeting held on 19 July 2012 and to confirm their recommendations.
18. Parish Office Accommodation.

Signed

Christine Irwin
Clerk to the Council

c.c. WSCC Cllr. Mrs. C. Field, MSDC
Cllr. Mr. A. Lea
Mid Sussex Times

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