

Lindfield Parish Council

6 Denmans Lane
Lindfield
West Sussex
RH16 2LB

Parish Clerk: Mrs C Irwin

Tel: 01444 484115
e.mail: clerks@lindfieldparishcouncil.gov.uk

14 March 2012

To: Members of Lindfield Parish Council

You are hereby summoned to attend the **Meeting of Lindfield Parish Council** to be held on **Thursday, 22 March 2012** at the **King Edward Hall, Lindfield (Jubilee Room)** at **7.30 p.m.** to transact the following business:

Welcome and emergency announcements

A G E N D A

1. To accept Apologies for Absence.
2. To receive Declarations of Interest by Members in respect of any Items on the Agenda.
3. Questions/comments from members of the public. (This Item will be limited to a maximum of 15 minutes).
4. To confirm and sign the Minutes of the Council meeting held on 19 January 2012 (*previously circulated*).
5. Co-option of new Councillor following the resignation of Lester Corp (*paper to follow*).
6. To receive declaration of acceptance of office of newly co-opted Councillor.
7. Chairman's Announcements.
8. Report on Police Priorities.
9. Reports by County Councillor / District Councillors.
10. Action List (*attached*).
11. Consultation Documents - to note / consider documents received.
12. Environment and Amenities Committee. To receive and to confirm the recommendations of the Minutes of the additional meeting of the Environment and Amenities Committee held on 2 February 2012 (*previously circulated*). Report by Cllr. Blunden to include:
 - i) Street lights: to receive an update on work to upgrade lights and to consider the alternatives style of lanterns for certain columns in the Conservation Area.
 - ii) Lindfield Diamond Jubilee Celebrations: to consider arrangements for release of further funds to the Committee from the Environment and Amenities Committee budget.
13. Planning and Traffic Committee. To receive and to confirm the recommendations of the Minutes of the Planning and Traffic Committee meetings held on 17 January, 7 February and 28 February 2012 (*previously circulated*) and 20 March 2012 (*to follow, if available*). Report by Cllr. Snowling to include:
 - i) Neighbourhood Plan – update.

Members of the public and the press have a right to attend meetings of the Council and its Committees.

14. Finance and General Purposes Committee: to receive and confirm the recommendations of the Minutes of the Finance and General Purposes Committee meeting held on 15 March 2012 (*to follow*). Report by Cllr. Henton to include:
 - i) Standing Orders: to receive draft revised Standing Orders with recommendation from the Finance and General Purposes Committee for approval. (*Current Standing Order 41 (b) shall apply to this item: "a resolution permanently to add, vary or revoke a Standing Order, shall, when proposed and seconded, stand adjourned without discussion to the next ordinary meeting of the Council"*).
 - ii) Proposed public toilets on the Common - update.
 - iii) Statements of Account/Budget Progress and Bank Reconciliation for the periods 01.01.12 to 31.01.12 and 01.02.12 to 29.02.12 (*previously circulated.*)
 - iv) List of cheques for approval: cheques drawn since Council meeting of 19 January 2012 (*to follow*)
15. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.
16. Further period of 15 minutes for questions / comments from members of the public.
17. To consider whether a resolution should be moved under Standing Order No. 35(a) "that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw".
18. To receive the Confidential Minutes of the Finance and General Purposes Committee meeting held on 15 March 2012 and to confirm their recommendations:
19. Street lighting: to note insurance claim following incident in area unlit due to street light fault. *The claim is current therefore this item is being taken as confidential.*

Signed

Christine Irwin
Clerk to the Council

c.c. WSCC Cllr. Mrs. C. Field, MSDC
Cllr. Mr. A. Lea
Mid Sussex Times