

Lindfield Parish Council

Clock Tower House
Lindfield Enterprise Park
Lewes Road
Lindfield
West Sussex
RH16 2LH

Parish Clerk: Mrs C Irwin

Tel: 01444 484115
e.mail: clerks@lindfieldparishcouncil.gov.uk

10 March 2017

To: Members of Lindfield Parish Council

You are hereby summoned to attend the meeting of **Lindfield Parish Council** to be held on **Thursday, 16 March 2017** at the **King Edward Hall, Lindfield (Jubilee Room)** at **8.00 p.m.** to transact the following business:

Welcome and emergency announcements

Before the start of the meeting, representatives of South East Water will address the Council regarding the forthcoming road closure and diversion route in order to complete works begun in 2014 at the north end of the High Street.

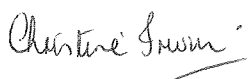
AGENDA

1. To receive and accept apologies and reasons for absence.
2. To receive Declarations of Interest by Members in respect of any Items on the Agenda.
The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.
3. To confirm and sign the Minutes and Confidential Minutes of the meeting of Council held on 19 January 2017 (*previously circulated*).
4. Questions/comments from members of the public. (*This will be limited to a maximum of 15 minutes. In accordance with Standing Order 3 (e) – (g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes*).
5. Chairman's announcements.
6. Reports by County Councillor / District Councillors.
7. Action list (*attached*).
8. Consultation Documents - to note responses made or to consider any documents received (*list attached*).
9. Environment and Amenities Committee.
 - i) Report by Councillor Blunden on matters considered at the meeting held on 2 February 2017 (*Minutes previously circulated*), to include any updates.
 - ii) Operation Watershed. To consider the recommendation of the Environment and Amenities Committee in respect of making an application for Operation Watershed funding to alleviate drainage issues to the rear of properties 20 – 48 Savill Road (*report attached*).
 - iii) Roadside posts by the Pond update: to note that the WSCC Head of Highway Operations has agreed to replace 6 – 10 damaged posts and that Haywards Heath Town Council's CIC team has been asked to apply a top coat of paint, the cost of the paint to be paid for by the Parish Council.
 - iv) To receive the Minutes of the meeting of the Environment and Amenities Committee held on 2 February 2017 and to confirm their recommendations.

Members of the public and the press have a right to attend meetings of the Council and its Committees.

10. Planning and Traffic Committee.
- i) Report by Councillor Gomme on matters considered at the meetings held on 10 January, 31 January, and 21 February 2017 (*Minutes previously circulated*), and 14 March (*Minutes to follow if available*)
 - ii) Licence application: Tamasha (formerly The White Horse Public House), 22 High Street. To consider recommendations from the Planning and Traffic Committee (14 March meeting) regarding the Parish Council's representations to MSDC regarding licensing hours (*to follow*).
 - iii) To receive the Minutes of the meetings of the Planning and Traffic Committee held on 10 January, 31 January and 21 February 2017 (and 14 March 2017, if available) and to confirm their recommendations.
11. Finance and General Purposes Committee.
- i) Report by Councillor Henton on matters considered at the meeting held on 2 March 2017 (*Minutes to follow, if available*), to include:
 - ii) Investment of funds: update.
 - iii) Standing Orders and Financial Regulations: to note an amendment is required to the numbered reference in Standing Order 17 d ii due to the re-ordering of Sections 1 and 2 of the Annual Return, to read: "to the full Council the accounting statements for the year in the form of Section 2 of the annual return,...."
 - iv) "Operation London Bridge" – to note MSDC's adopted protocol for marking the death of a senior national figure or local holder of high office and to consider the adapted draft for adoption by the Parish Council.
 - v) To receive the Minutes of the meeting of the Finance and General Purposes Committee held on 2 March 2017 (*if available*) and to confirm their recommendations.
 - vi) Statements of Account / Budget Progress and Bank Reconciliation for the periods 01.01.17 – 31.01.17 (*previously circulated*) and 01.02.17 – 28.02.17 (*to follow if available*).
 - vii) List of cheques for approval (*to follow*).
12. Review of the Effectiveness of the Council's internal audit and controls (*report to follow if available*).
13. High Street Road Closure (South East Water) to consider any action arising from the address by representatives of South East Water before the start of this meeting.
14. Backwoods Lane car park on the Common. To consider a request from MSDC's Civil Engineering Projects Officer for the Parish Council's views on resurfacing the car park with a solid surface (web page print outs *attached*).
15. Proposed public conveniences on the Common: report on site visit with MSDC Planning Officer on 13.03.17.
16. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. *Any such matters will be for noting or referral to a future meeting only.*

Signed



Christine Irwin
Clerk to the Council

Cc: WSCC Cllr. Mrs. C. Field
MSDC Cllr. Mr. A. Lea
MSDC Cllr. Mrs. A. Lea
Mid Sussex Times