

# Lindfield Parish Council

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RH16 2LH

Parish Clerk: Mrs C Irwin

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7 September 2016

**To: Members of Lindfield Parish Council**

You are hereby summoned to attend the **Meeting of Lindfield Parish Council** to be held on **Thursday, 15 September 2016** at the **King Edward Hall, Lindfield (Jubilee Room)** at **8.00 p.m.** to transact the following business:

Welcome and emergency announcements

## A G E N D A

1. To receive and accept apologies and reasons for absence.
2. To receive Declarations of Interest by Members in respect of any Items on the Agenda.  
*The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.*
3. To confirm and sign the Minutes and Confidential Minutes of the meeting of Council held on 14 July 2016 (*previously circulated*).
4. Questions/comments from members of the public. (*This will be limited to a maximum of 15 minutes. In accordance with Standing Order 3 ( e) – (g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes*).
5. Chairman's announcements.
6. Reports by County Councillor / District Councillors.
7. Action list (*attached*).
8. Consultation Documents - to note responses made or to consider any documents received (*list attached*) to include:
  - i) MSDC Draft Policy: Licensing of Sex Establishments (*previously circulated*).
9. Environment and Amenities Committee : report by Councillor Blunden to include:
  - i) Matters considered at the meeting held on 4 August 2016 to include:
  - ii) Christmas Lights (Minute 150).
  - iii) Allotments trees (Minute 148.3): to consider quotation for tree work, further to the inspection carried out on 8 August (*to follow*).
  - iv) Extra bollards – High Street / Lewes Road corner (Minute 147).
  - v) Sussex in Bloom (Minute 153)
  - vi) Wilderness Field (Minute 155)

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**Members of the public and the press have a right to attend meetings of the Council and its Committees.**

- vii) To receive the Minutes of the meeting of the Environment and Amenities Committee held on 4 August 2016 (previously circulated) and to confirm their recommendations.
10. Planning and Traffic Committee: report by Councillor Gomme, to include:
- i) Matters considered at the meetings held on 1 August and 23 August 2016 (*previously circulated*) and 13 September if available (*to follow*).
  - ii) To receive the Minutes of the meetings of the Planning and Traffic Committee held on 1 August and 23 August 2016 and 13 September (if available) and to confirm their recommendations.
11. Finance and General Purposes Committee: report by Councillor Henton
- i) Matters considered at the meeting held on 28 July 2016, to include
  - ii) Proposed public Toilets on the Common (Minute 139)
  - iii) To receive the Minutes of the meeting of the Finance and General Purposes Committee held on 28 July 2016 (*previously circulated*) and to confirm their recommendations.
  - iv) Statements of Account / Budget Progress and Bank Reconciliation for the periods 01.06.16 to 30.06.16, 01.07.16 to 31.07.16 and 01.08.16 to 31.08.16 (*previously circulated*) and the quarterly Receipts and Payments Summary (*previously circulated.*)
  - v) List of cheques for approval (*to follow*).
12. Parish Office: to note the engagement of a self-employed cleaner.
13. Investment of funds
14. To consider any matters arising from the Liaison Meeting with MSDC Officers on 14 September 2016 (report *to follow*)
15. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. *Any such matters will be for noting or referral to a future meeting only.*

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Signed

Deputy Clerk

For Christine Irwin  
Clerk to the Council

Cc: WSCC Cllr. Mrs. C. Field  
MSDC Cllr. Mr. A. Lea  
MSDC Cllr. Mrs. A. Lea  
Mid Sussex Times