

# Lindfield Parish Council

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Parish Clerk: Mrs C Irwin

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6 November 2013

**To: Members of Lindfield Parish Council**

You are hereby summoned to attend the **Meeting of Lindfield Parish Council** to be held on **Thursday, 14 NOVEMBER 2013** at the **King Edward Hall, Lindfield (Jubilee Room)** at **7.30 p.m.** to transact the following business:

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Welcome and emergency announcements

## AGENDA

1. To receive and accept apologies and reasons for absence
2. To receive Declarations of Interest by Members in respect of any Items on the Agenda.
3. Questions/comments from members of the public. (This will be limited to a maximum of 15 minutes. In accordance with Standing Order 1 (f) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).
4. To confirm and sign the Minutes and Confidential Minutes of the Council meeting held on 12 September 2013 (*previously circulated*) and the Minutes of the Extraordinary Meeting of the Council held on 15 October 2013 (*previously circulated*)
5. Chairman's Announcements.
6. Report on Police Priorities.
7. Reports by County Councillor / District Councillors.
8. To consider the options for the future use of the Council's premises at 6 Denmans Lane (*discussion paper to follow*).  
**N.B.** Due to the confidential nature of information to be disclosed, it is anticipated that it will be necessary to move a resolution under the Council's Standing Order No. 1(c) to exclude the public (and press) during consideration of this agenda item.
9. Action List (*attached*).
10. Consultation Documents - to note / consider any documents received.
11. Environment and Amenities Committee. To receive and to confirm the recommendations of the Minutes of the meeting of the Environment and Amenities Committee held on 3 October 2013 (*to follow*). Report by Cllr. Blunden to include:
  - i) Village Spring Clean.

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**Members of the public and the press have a right to attend meetings of the Council and its Committees.**

12. Planning and Traffic Committee. To receive and to confirm the recommendations of the Minutes of the Planning and Traffic Committee meetings held on 2 September, 24 September, 15 October and 4 November 2013 (*previously circulated*). Report by Cllr. Gomme to include:
  - i. Neighbourhood Plan Steering Committee
13. Finance and General Purposes Committee: to receive and confirm the recommendations of the Minutes of the Finance and General Purposes Committee meeting held on 26 September 2013 (*previously circulated*). Report by Cllr. Henton to include:
  - i. External Audit
  - ii. Statements of Account/Budget Progress and Bank Reconciliation for the periods 01.08.13 to 31.08.13, and 01.09.13 to 30.09.13 (*previously circulated*) and the quarterly Receipts and Payments Summary.
  - iii. List of cheques for approval: cheques drawn since Council meeting of 12 September 2013 (*to follow*)
14. Proposed public conveniences on the Common: update
15. Water mains upgrade in Lindfield and Hayward Heath: to note meeting and drop in session on 22 November regarding temporary road closures for work by SE Water, to commence 20 January 2014.
16. Parish Office: Christmas opening.
17. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only
18. Exclusion of the public and press: to consider whether a resolution should be moved under Standing Order No. 1(c) to exclude the public and press from the following part of the meeting, by reason of the confidential nature of the business to be transacted or for other special reasons
19. Staffing: to note decisions made at meeting of F&GP on 26 September 2013.

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Signed



Christine Irwin  
Clerk to the Council

c.c. WSCC Cllr. Mrs. C. Field, MSDC  
Cllr. Mr. A. Lea (MSDC)  
Mid Sussex Times