

Lindfield Parish Council

6 Denmans Lane
Lindfield
West Sussex
RH16 2LB

Parish Clerk: Mrs C Irwin

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8 March 2013

To: Members of Lindfield Parish Council

You are hereby summoned to attend the **Meeting of Lindfield Parish Council** to be held on **Thursday, 14 MARCH 2013** at the **King Edward Hall, Lindfield (Jubilee Room)** at **7.30 p.m.** to transact the following business:

Welcome and emergency announcements

A G E N D A

1. To accept apologies and reasons for absence
2. To receive Declarations of Interest by Members in respect of any Items on the Agenda and to note any dispensations granted.
3. Questions/comments from members of the public. (This will be limited to a maximum of 15 minutes. In accordance with Standing Order 1 (f) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).
4. To confirm and sign the Minutes of the Meeting of the Council held on 17 January 2013 (*attached*).
5. Chairman's Announcements.
6. Report on Police Priorities.
7. Reports by County Councillor / District Councillors.
8. Action List (*attached*).
9. Consultation Documents - to note / consider any documents received.
10. Finance and General Purposes Committee: to receive and confirm the recommendations of the Minutes of the Finance and General Purposes Committee meetings held on 10 January (*previously circulated*) and 7 March 2013 (*to follow*). Report by Cllr. Henton to include:
 - i. Proposed public toilets on the Common - update.
 - ii. Grants and donations: to note decisions made at the meeting held on 17 January.
 - iii. Parish Office Accommodation: update.
 - iv. Lindfield Parish Directory and Year Book 2013 (*report to follow*)
 - v. Local Government Pension Scheme.
 - vi. Statements of Account/Budget Progress and Bank Reconciliation for the periods 01.01.13 to 31.01.13 (*previously circulated*) and 01.02.13 to 28.02.13 (*to follow*).

Members of the public and the press have a right to attend meetings of the Council and its Committees.

- vii. List of cheques for approval: cheques drawn since Council meeting of 17 January 2013 (*to follow*)
- 11. Environment and Amenities Committee. To receive and to confirm the recommendations of the Minutes of the meetings of the Environment and Amenities Committee held on 6 December 2012 (*previously circulated*) and 7 February 2013 (*to follow*). Report by Cllr. Blunden to include:
 - i. Devolved Highway Works: potential Haywards Heath Cluster.
 - ii. Litter bins: to consider the recommendation of the Environment and Amenities Committee regarding replacements for the litter bins in the footpath to the side of the King Edward Hall.
 - iii. Refurbishment of finger post in the High Street.
- 12. Planning and Traffic Committee. To receive and to confirm the recommendations of the Minutes of the Planning and Traffic Committee meetings held on 15 January, 5 February, the additional meeting on 12 February (*previously circulated*) and the meeting held on 26 February 2013 (*to follow*). Report by Cllr. Gomme to include:
 - i. Planning application by Wates for development of 230 dwellings: to note the response agreed at the meeting on 12 February.
 - ii. Neighbourhood Plan – report by Councillor Gomme on the meetings of the Joint Working Party and progress made.
 - iii. The Limes development: update on outstanding matters
- 13. Annual Review of the Effectiveness of the Council's Internal Audit and Internal Control Procedures .
- 14. To note an approach by the executors of the estate of Helena Hall's niece regarding a set of printing blocks for Helena Hall's book.
- 15. To note emailed information from Mrs. E. Lancaster of MSDC regarding the future arrangements for administration of concessionary bus passes (*attached*).
- 16. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

Signed

Christine Irwin
Clerk to the Council

c.c. WSCC Cllr. Mrs. C. Field, MSDC
Cllr. Mr. A. Lea (MSDC)
Cllr Mrs. M. Thomas-Atkin
Mid Sussex Times

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