

Lindfield Parish Council

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Parish Clerk: Mrs C Irwin

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7 January 2016

To: **Members of Lindfield Parish Council**

You are hereby summoned to attend the **Meeting of Lindfield Parish Council** to be held on **Thursday, 14 January 2016** at the **King Edward Hall, Lindfield (Jubilee Room)** at **8.00 p.m.** to transact the following business:

Welcome and emergency announcements

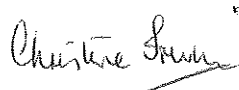
AGENDA

1. To receive and accept apologies and reasons for absence.
2. To receive Declarations of Interest by Members in respect of any Items on the Agenda.
The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.
3. To confirm and sign the Minutes and Confidential Minutes of the Council meeting held on 12 November 2015 (to follow) and the Extraordinary Council meeting held on 12 January 2016 (to follow if available).
4. Questions/comments from members of the public. *(This will be limited to a maximum of 15 minutes. In accordance with Standing Order 3 (e) – (g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
5. Casual Vacancy.
6. Chairman's announcements.
7. Police / Neighbourhood Police Panel Report.
8. Reports by County Councillor / District Councillors.
9. Action list (attached).
10. Consultation Documents - to note / consider any documents received (list attached) to include:
 - i) Electoral Review of West Sussex: draft recommendations
11. Finance and General Purposes Committee.
 - i) To receive the Minutes of the meetings of the Finance and General Purposes Committee held on 10 December (previously circulated) and 7 January 2016 (to follow if available) and to confirm their recommendations. Report by Councillor Henton to include:
 - ii) Interim report from Internal Auditor (18.11.15 attached).

Members of the public and the press have a right to attend meetings of the Council and its Committees.

- iii) Proposed public toilets on the Common (update).
 - iv) NALC (National Association of Local Councils) Sector Led Body for the Procurement of External Audit: to consider recommendation from F&GP Committee to become an opted-in authority to the NALC Scheme.
 - v) Statements of Account/Budget Progress and Bank Reconciliation for the periods 01.10.15 to 31.10.15 and 01.11.15 to 30.11.15 (*previously circulated*) and 01.12.15 to 31.12.15 (*to follow, if available*).
 - vi) List of cheques for approval (*to follow*).
12. To receive the Minutes of the meetings of the Environment and Amenities Committee held on 26 November 2015 (*to follow*) and to confirm their recommendations. Report by Councillor Blunden, to include:
- i) Horse Gin repair
13. To receive the Minutes of the meetings of the Planning and Traffic Committee held on 24 November and 15 December 2015 (*previously circulated*) and 5 January 2016 (*to follow*) and to confirm their recommendations. Report by Councillor Gomme to include:
- i) Neighbourhood Plan update
14. i) To note any action taken following the Extraordinary Council Meeting held on 12 January 2016.
ii) To consider the Parish Council's contribution towards the cost of the consultant instructed by Lindfield Rural Parish Council to advise on the Planning Application by Wates for development of land south of Scamps Hill.
15. Budget 2016/17: (budget papers as presented to F&GP on 7 January 2016 - *previously circulated*.) to consider for approval the recommendations of the Finance and General Purposes Committee in respect of:
- i) The Council's budget 2016/17
 - ii) The precept 2016/17
16. Joseph Comber's Charity (Comber's Trust): to consider request for the Parish Council's agreement to proposed amendments to the procedures for the selection of trustees (letter from Mr. L. Corp, Chairman of Trustees dated 19 November 2015 (*attached*)).
17. Civic Service: to confirm the date for the 2016 Civic Service (*22 May*).
18. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. *Any such matters will be for noting or referral to a future meeting only.*
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Signed



Christine Irwin
Clerk to the Council

Cc: WSCC Cllr. Mrs. C. Field
MSDC Cllr. Mr. A. Lea
MSDC Cllr. Mrs. A. Lea
Mid Sussex Times