

Lindfield Parish Council

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Parish Clerk: Mrs C Irwin

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5 November 2014

To: Members of Lindfield Parish Council

You are hereby summoned to attend the **Meeting of Lindfield Parish Council** to be held on **Thursday, 13 NOVEMBER 2014** at the **King Edward Hall, Lindfield (Jubilee Room)** at **7.30 p.m.** to transact the following business:

Welcome and emergency announcements

AGENDA

1. To receive and accept apologies and reasons for absence
2. To receive Declarations of Interest by Members in respect of any Items on the Agenda.
3. Questions/comments from members of the public. (This will be limited to a maximum of 15 minutes. In accordance with Standing Order 1 (f) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).
4. To confirm and sign the Minutes of the Council meeting held on 11 September 2014 (*previously circulated*).
5. Chairman's Announcements.
6. Neighbourhood Police Panel Report.
7. Reports by County Councillor / District Councillors.
8. Action List (*attached*).
9. Consultation Documents - to note / consider any documents received, to include:
 - Lindfield Post Office: proposed move to new premises and branch modernisation (*attached*).
 - Blackthorns and Lindfield Primary Schools: proposals to become academies (*attached*).
10. Planning and Traffic Committee. To receive and to confirm the recommendations of the meetings held on 23 September and 14 October 2014 (*previously circulated*) and 3 November 2014 (*to follow*). Report by Cllr. Gomme, to include:
 - i. To receive and consider the recommendation from the Committee in respect of a Traffic Study.
 - ii. Neighbourhood Plan update: Cllr Gomme.
11. Finance and General Purposes Committee: to receive and confirm the recommendations of the Minutes of the Finance and General Purposes Committee meeting held on 25 September 2014 (*previously circulated*). Report by Cllr. Henton.
 - i. Proposed public toilets on the Common: update.

Members of the public and the press have a right to attend meetings of the Council and its Committees.

- ii. Statements of Account/Budget Progress and Bank Reconciliation for the periods 01.08.14 to 31.08.14 and 01.09.14 to 30.09.14 and the quarterly Receipts and Payments Summary (*previously circulated*), and the Statements for the period 01.10.14 to 31.10.14 (*to follow if available*)
 - iii. List of cheques for approval: cheques drawn since Council meeting of 11 September 2014 (*to follow*).
12. Environment and Amenities Committee. To receive and to confirm the recommendations of the Minutes of the meeting of the Environment and Amenities Committee held on 2 October 2014 (*previously circulated*) Report by Cllr. Blunden to include:
 - i. West Sussex PFI street lighting upgrade: update
 - ii. LPC street light in Denmans Close
 - iii. Christmas Festival Night: update
 - iv. Paved area at the corner of the High Street and Lewes Road.
 - v. Village Map: update
 13. Thank You Party (10 January): to agree arrangements.
 14. Civic Service 2015: to consider letter from Canon James Clarke (*attached*).
 15. Christmas opening hours – Parish Office.
 16. Re-development of Dukes Barn Court: naming of new street. To consider suggestion 'Dukes Barn Mews' as submitted by the developer and any further suggestions from Members (email from MSDC *attached*).
 17. To consider correspondence received:
 - i. Antisocial behaviour, West View (correspondence from resident *attached*)
 - ii. Councillors' involvement in planning applications (correspondence from resident *attached*)
 18. To agree list of meeting dates for 2015 (*attached*).
 19. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.
 20. Exclusion of the public [and press]: to consider whether a resolution should be moved under Standing Order No. 3(d) to exclude the public and press from the following part of the meeting, by reason of the confidential nature of the business to be transacted or for other special reasons.
 21. Staffing matters (report *to follow*).

Signed



Christine Irwin
Clerk to the Council

c.c. WSCC Cllr. Mrs. C. Field, MSDC
Cllr. Mr. A. Lea (MSDC)
Mid Sussex Times