

Lindfield Parish Council

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Lindfield
West Sussex
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Parish Clerk: Mrs C Irwin

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4 November 2015

To: Members of Lindfield Parish Council

You are hereby summoned to attend the **Meeting of Lindfield Parish Council** to be held on **Thursday, 12 November 2015** at the **King Edward Hall, Lindfield (Jubilee Room)** at **8.00 p.m.** to transact the following business:

Welcome and emergency announcements

Prior to the commencement of the meeting, Tom Clerk, Solicitor to Mid Sussex District Council will address the Council on the matter of the Code of Conduct and the Standards Committee. (It is estimated that this item will take approximately 10-20 minutes).

A G E N D A

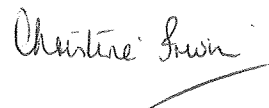
1. To receive and accept apologies and reasons for absence.
2. To receive Declarations of Interest by Members in respect of any Items on the Agenda.
The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.
3. To confirm and sign the Minutes of the Council meeting held on 17 September 2015 (*previously circulated*).
4. Questions/comments from members of the public. (*This will be limited to a maximum of 15 minutes. In accordance with Standing Order 3 (e) – (g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes*).
5. Chairman's announcements.
6. Police / Neighbourhood Police Panel Report.
7. Reports by County Councillor / District Councillors.
8. Action list (*attached*).
9. Consultation Documents - to note / consider any documents received (*list attached*) to include:
 - i) Gambling Act 2005 - Statement of Licensing Principles - (MSDC)
 - ii) Haywards Heath Town Council Draft Neighbourhood Plan (HHTC).
 - iii) The proposed building and expansion of primary schools in the Crawley and Mid Sussex Areas (WSCC).

Members of the public and the press have a right to attend meetings of the Council and its Committees.

10. To receive the Minutes of the meeting of the Finance and General Purposes Committee held on 10 September (*previously circulated*) and to confirm their recommendations. Report by Councillor Henton.
- i) Update on Parish Office matters: clock repair
 - ii) Statements of Account/Budget Progress and Bank Reconciliation for the periods 01.09.15 to 30.09.15 (*previously circulated*) and 01.10.15 to 31.10.15 (*to follow, if available*).
 - iii) List of cheques for approval (*to follow*).
11. To receive the Minutes of the meetings of the Environment and Amenities Committee held on 1 October 2015 (*previously circulated*) and to confirm their recommendations. Report by Councillor Blunden, to include:
- i) Paving at corner of High Street and Lewes Road – update
 - ii) Christmas lights: to note the outcome of negotiations with Blachere.
 - iii) Christmas Festival Night: to consider any matters raised at the meeting of the Working Group on 23 October 2015
 - iv) WSSC street light upgrade: to receive the notes of the meeting with representatives of SSE Contracting which took place on 6 November and the quotation received subsequently (*to follow*).
- N.B. the quotation is above the reserve held by the E&A Committee for this purpose. The Council is asked to consider authorising the Clerk to confirm the order and to agree virement of the additional cost from the General Reserve.
- v) Bonfire Beacon – update (*if available*)
 - vi) Winter Management - update
12. To receive the Minutes of the meetings of the Planning and Traffic Committee held on 22 September, 13 October and 2 November 2015 (*previously circulated*) and to confirm their recommendations. Report by Councillor Gomme to include:
- i) Lindfield Traffic Survey / Study (P&TC 02.11.15, Minute 68): to receive and consider the recommendation of the Planning and Traffic Committee, further to the Committee's review of the bids received, in terms of selecting the preferred bidder to carry out the work.
 - ii) Haywards Heath Town Centre Transport Study (P&TC 02.11.15 Minute 69): to note the agreed response.
 - iii) Neighbourhood Plan update
13. Footpath to Lindfield Primary Academy: to receive report and consider any matters arising from an Officers' meeting to take place on 11 November (*to follow*).
14. Civic Service: to consider the date for the 2016 Civic Service.
15. To agree Parish Office Christmas opening.
16. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. *Any such matters will be for noting or referral to a future meeting only.*
17. Exclusion of the public [and press]: to consider whether a resolution should be moved under Standing Order No. 3(d) to exclude the public and press from the following part of the meeting, by reason of the confidential nature of the business to be transacted or for other special reasons.

18. Staffing matters.

Signed



Christine Irwin
Clerk to the Council

Cc: WSCC Cllr. Mrs. C. Field
MSDC Cllr. Mr. A. Lea
MSDC Cllr. Mrs. A. Lea
Mid Sussex Times