

# *Lindfield Parish Council*

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Parish Clerk: Mrs C Irwin

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4 November 2009

**To: Members of Lindfield Parish Council**

You are hereby summoned to attend a meeting of **Lindfield Parish Council** to be held on **Thursday, 12 November 2009**, at the **King Edward Hall, Lindfield (Jubilee Room)**, at **7.30 p.m.** to transact the following business:

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## **A G E N D A**

1. Welcome and emergency announcements.
2. To accept apologies for absence from Members.
3. To receive declarations of interest from Members in respect of any item on the Agenda.
4. Questions / comments from members of the public (this item will be limited to a maximum of 15 minutes).
5. To confirm and sign the Minutes of the meeting of Council held on 27 August 2009 (*previously circulated*).
6. Chairman's Report.
7. Action List (*attached*).
8. Reports from County and District Councillors.
9. To note any consultation documents received.
10. Finance and General Purposes Committee.
  - i) To receive the Minutes of the meeting held on 24 September 2009 (*previously circulated*) Report by Councillor Davies, to include:
    - Grievance and Discipline Procedures (*drafts attached*): to consider recommendation from the Finance and General Purposes Committee that the Parish Council should adopt the procedures customised from the models published by the Society of Local Council Clerks.
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  - ii) Statements of Account/Budget Progress and Bank Reconciliation for the periods 01.08.09 to 31.08.09, 01.09.09 to 30.09.09 (*previously circulated*) and 01.10.09 to 31.10.09 (*to follow*).
  - iv) List of cheques for approval (*to follow*).

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**Members of the public and the press have a right to attend meetings of the Council and its Committees.**

11. Environment and Amenities Committee.
- i) To receive the Minutes of the meeting held on 8 October 2009 (*to follow*).
  - ii) Report by Councillor Blunden, to include:
    - Christmas lights
    - Christmas Festival Night
12. Planning and Traffic Committee.
- i) To receive the Minutes of the meetings held on 7 September, 29 September, and 20 October 2009 (*previously circulated*) and 9 November 2009 if available (*to follow*).
  - ii) Report by Councillor Snowling to include:
    - Lewes Road / High Street junction – mini roundabout: to consider the recommendation of the Planning and Traffic Committee that the Parish Council's support for the mini roundabout should be withdrawn (*papers as circulated for the P&T meeting on 20 October 2009*).
    - High Street crossing outside Somerfield: to consider the recommendation of the Planning and Traffic Committee that, regardless of the solution at the Lewes Road/High Street junction, support should be given to a zebra crossing outside Somerfield.
    - To consider alternative solution to traffic management at the Lewes Road / High Street junction as proposed by a resident (*attached*).
13. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.
- On conclusion of this part of the meeting a further period of 15 minutes will be set aside to allow members of the public to ask questions/make comments.
14. To consider whether a resolution should be moved under Standing Order No. 35(a) "that in view of the [special] [confidential] nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw".
15. Staffing matters: 2009 / 10 National Final Salary Award and car allowance for Local Council Clerks (*attached*).
16. Issues relating to the lease of additional accommodation

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Signed

Christine Irwin  
Clerk to the Council  
c.c. WSCC Cllr. Mrs. C. Field, MSDC Cllr. Mr. A. Lea, Mid Sussex Times

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