

Lindfield Parish Council

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Parish Clerk: Mrs C Irwin

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6 March 2015

To: Members of Lindfield Parish Council

You are hereby summoned to attend the **Meeting of Lindfield Parish Council** to be held on **Thursday, 12 MARCH 2015** at the **King Edward Hall, Lindfield (Jubilee Room)** at **7.30 p.m.** to transact the following business:

Welcome and emergency announcements

A G E N D A

1. To receive and accept apologies and reasons for absence
2. To receive Declarations of Interest by Members in respect of any Items on the Agenda.
3. Questions/comments from members of the public. *(This will be limited to a maximum of 15 minutes. In accordance with Standing Order 3 (e) – (g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
4. To confirm and sign the Minutes and Confidential Minutes of the Council meeting held on 22 January 2015 *(previously circulated).*
5. Chairman's Announcements.
6. Police / Neighbourhood Police Panel Report.
7. Reports by County Councillor / District Councillors.
8. Action List *(attached).*
9. Consultation Documents - to note / consider any documents received.
10. Finance and General Purposes Committee: to receive and confirm the recommendations of the Minutes of the Finance and General Purposes Committee meetings held on 5 March 2015 *(to follow).* Report by Cllr. Plass.
 - i. Proposed public toilets on the Common: update.
 - ii. To note and confirm: adoption of Equality Policy and Dignity at Work / Bullying and Harassment Policy *(previously circulated with the agenda for the F&GP meeting on 6 March).*
 - iii. Annual Review of the Effectiveness of the Internal Audit and Internal Control Procedures *(report attached)*
 - iv. Statements of Account/Budget Progress and Bank Reconciliation for the periods 01.12.14 to 31.12.14, 01.01.15 – 31.01.15, *(previously circulated).* and 01.02.15 – 28.02.15 *(to follow if available)*
 - v. List of cheques for approval: cheques drawn since Council meeting of 22 January 2015 *(to follow).*

Members of the public and the press have a right to attend meetings of the Council and its Committees.

11. Environment and Amenities Committee. To receive and to confirm the recommendations of the Minutes of the meeting of the Environment and Amenities Committee held on 5 February 2015 (*previously circulated*) Report by Cllr. Blunden to include:
 - i. West Sussex PFI street lighting upgrade: update
 - ii. Paved area at the corner of the High Street and Lewes Road: to consider quotations received (*attached*).and to note the contribution available from WSCC
 - iii. Village Map: to note the installation of the map panels has been completed.
 - iv. To note the decision made further to the retirement of the Village Orderly
12. Planning and Traffic Committee. To receive and to confirm the recommendations of the meetings held on 3 February and 24 February 2015 (*previously circulated*). Report by Cllr. Gomme, to include:
 - i. Neighbourhood Plan update.
13. Operation Watershed: to consider a suggestion from WSCC that the Parish Council may lead a project to investigate the cause of the recurring potholes at the corner of Black Hill / Backwoods Lane: (*report to follow*)
14. Date of Annual Meeting.
15. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.
16. Exclusion of the public [and press]: to consider whether a resolution should be moved under Standing Order No. 3(d) to exclude the public and press from the following part of the meeting, by reason of the confidential nature of the business to be transacted or for other special reasons.
17. Staffing matters.

Signed



Christine Irwin
Clerk to the Council

c.c. WSCC Cllr. Mrs. C. Field, MSDC
Cllr. Mr. A. Lea (MSDC)
Mid Sussex Times