

Lindfield Parish Council

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Parish Clerk: Mrs C Irwin

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4 November 2016

To: **Members of Lindfield Parish Council**

You are hereby summoned to attend the meeting of Lindfield Parish Council to be held on **Thursday, 10 November 2016** at the **King Edward Hall, Lindfield (Jubilee Room)** at **8.00 p.m.** to transact the following business:

Welcome and emergency announcements

A G E N D A

1. To receive and accept apologies and reasons for absence.
2. To receive Declarations of Interest by Members in respect of any Items on the Agenda.
The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.
3. To confirm and sign the Minutes of the meeting of Council held on 15 September 2016 (*previously circulated*).
4. Questions/comments from members of the public. (*This will be limited to a maximum of 15 minutes. In accordance with Standing Order 3 (e) – (g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes*).
5. Chairman's announcements.
6. Reports by County Councillor / District Councillors.
7. Action list (*attached*).
8. Consultation Documents - to note responses made or to consider any documents received (*list attached*) to include:
 - i) MSDC Public Consultation on the Draft Taxi and Private Hire Licensing Penalty Points Scheme. (*previously circulated*).
9. Finance and General Purposes Committee.
 - i) Report by Councillor Henton on matters considered at the meeting held on 29 September 2016 (*Minutes previously circulated*), to include:
 - ii) Local Government Pension Scheme Pooling Agreement: to pass a resolution to authorise the execution and signing of a legal deed (the Pooling Agreement), further to the agreement of the Finance and General Purposes Committee to remain in the pooling arrangement.
 - iii) To receive the Minutes of the meeting of the Finance and General Purposes Committee held on 29 September 2016 to confirm their recommendations.
 - iv) Investment of funds: report by Councillor Henton (*to follow*).

Members of the public and the press have a right to attend meetings of the Council and its Committees.

- v) Lindfield Parish Directory and Year Book: to consider an unpaid debt in respect of an advertising fee for the 2016 edition.
Financial Regulations 1.13: The council is not empowered...to delegate certain specified decisions. In particular any decision regarding...writing off bad debts...shall be a matter for the full council only.
- vi) To confirm the removal of the Financial Consultant from the payroll.
- vii) Statements of Account / Budget Progress and Bank Reconciliation for the periods 01.09.16 to 30.09.16 (*previously circulated*) and 01.10.16 to 31.10.16 (*to follow if available*) and the quarterly Receipts and Payments Summary (*previously circulated.*)
- viii) List of cheques for approval (*to follow*).

10. Environment and Amenities Committee.

- i) Report by Councillor Blunden on matters considered at the meeting held on 4 August 2016 (*Minutes previously circulated*), to include any updates:
 - Roadside posts by the Pond.
 - WSCC street lights upgrade
 - Wilderness Field: to consider the recommendations of the E&A Committee:
 - i. that Full Council should confirm that it remained the Council's policy that, subject to the conditions of the transfer being acceptable, the land known as the Wilderness Field should be transferred to the Parish Council as soon as possible
 - ii. that Full Council should confirm the decision of the E&A Committee to set up a small Working Group to report on how to secure the use of the land for the future.
- ii) To receive the Minutes of the meeting of the Environment and Amenities Committee held on 4 August 2016 and to confirm their recommendations.

11. Planning and Traffic Committee.

- i) Report by Councillor Gomme on matters considered at the meetings held on 13 September, 3 October and 25 October 2016 (*Minutes previously circulated*), to include:
 - Traffic Study: update.
- ii) To receive the Minutes of the meetings of the Planning and Traffic Committee held on 13 September, 3 October and 25 October 2016 and to confirm their recommendations.

12. Comber's Trust: to note email from the Secretary of Comber's Trust regarding a trustee vacancy (*attached*).

13. To confirm the list of meeting dates for 2017 (*attached*).

14. Clerks' Networking Day: to note any matters raised at the event held on 01.11.16 (*to follow*)

15. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. *Any such matters will be for noting or referral to a future meeting only.*

Signed



Christine Irwin
Clerk to the Council

Cc: WSCC Cllr. Mrs. C. Field
MSDC Cllr. Mr. A. Lea
MSDC Cllr. Mrs. A. Lea
Mid Sussex Times