

Lindfield Parish Council

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Parish Clerk: Mrs C Inwin

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3 March 2016

To: Members of Lindfield Parish Council

You are hereby summoned to attend the **Meeting of Lindfield Parish Council** to be held on **Thursday, 10 March 2016** at the **King Edward Hall, Lindfield (Jubilee Room)** at **8.00 p.m.** to transact the following business:

Welcome and emergency announcements

AGENDA

1. To receive and accept apologies and reasons for absence.
2. To receive Declarations of Interest by Members in respect of any Items on the Agenda.
The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.
3. To confirm and sign the Minutes and Confidential Minutes of the Council meeting held on 14 January 2016 (*previously circulated*) and the Extraordinary Council meetings held on 12 January and 4 February 2016 (*previously circulated*).
4. Questions/comments from members of the public. (*This will be limited to a maximum of 15 minutes. In accordance with Standing Order 3 (e) – (g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes*).
5. Chairman's announcements.
6. Police / Neighbourhood Police Panel Report, to include email dated 27 February 2016 from Sergeant J Collen regarding the Local Policing Programme (*attached*).
7. Reports by County Councillor / District Councillors.
8. Action list (*attached*).
9. Consultation Documents - to note / consider any documents received (*list attached*) to include:
 - i) Taxi policy amendment: consultation (MSDC).
10. Environment and Amenities Committee : report by Councillor Blunden
 - i) Matters considered at the meetings held on 26 November 2015 and 4 February 2016
 - ii) Horse Gin maintenance.
 - iii) Beacon on Common (request from Lindfield Bonfire Society)
 - iv) Allotments: to note rent increase agreed for 2017/18
 - v) Report on meeting with MSDC officers on 24 February 2016 regarding works on the Common

Members of the public and the press have a right to attend meetings of the Council and its Committees.

- vi) To receive the Minutes of the meetings of the Environment and Amenities Committee held on 26 November 2015 and 4 February 2016 (previously circulated) and to confirm their recommendations.
11. Planning and Traffic Committee: report by Councillor Gomme, to include:
- i) Matters considered at the meetings held on 26 January, 3 February and 24 February 2016
 - ii) To receive the Minutes of the meetings of the Planning and Traffic Committee held on 26 January, 3 February and 24 February 2016 (*previously circulated*) and to confirm their recommendations.
 - iii) Traffic Study update
 - iv) Neighbourhood Plan update
12. Finance and General Purposes Committee: report by Councillor Henton,
- i) Matters considered at the meetings held on 7 January and 5 March 2016, to include:
 - ii) Report on the Annual Review of the Effectiveness of the Council's Internal Audit and Internal Control Procedures (*report to follow*).
 - iii) Proposed public toilets on the Common: consultation arrangements.
 - iv) Premises Licence for local events: to note and consider a letter from the Senior Licensing Officer at MSDC regarding licensing for local events (*attached*) and to consider a verbal request from the Lindfield Arts Festival for the Parish Council to hold a premises licence for Lindfield High Street to cover the Arts Festival, Christmas Festival Night and two further events as a contingency (*paper attached*).
 - v) To receive the Minutes of the meetings of the Finance and General Purposes Committee held on 7 January 2016 (*previously circulated*) and 5 March 2016 (*to follow if available*) and to confirm their recommendations.
 - v) Statements of Account/Budget Progress and Bank Reconciliation for the periods 01.12.15 to 31.12.15 and 01.01.16 to 31.01.16 (*previously circulated*) and 01.02.16 to 29.02.16 (*to follow, if available*).
 - vi) List of cheques for approval (*to follow*).
13. Sussex Bus: to note changes to the Lindfield bus service.
14. To consider a suggestion from the Editor of Lindfield Life for a regular feature in the magazine: "Ask the Council".
15. To consider an invitation to take out membership of the Gatwick Conservation Campaign (GCC) and to note SSALC advice on subscriptions to pressure groups and campaigning organisations (email from GCC and advice from SSALC *attached*).
16. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. *Any such matters will be for noting or referral to a future meeting only.*
17. Exclusion of the public [and press]: to consider whether a resolution should be moved under Standing Order No. 3(d) to exclude the public and press from the following part of the meeting, by reason of the confidential nature of the business to be transacted or for other special reasons.
18. To receive the Confidential Minutes of the meeting of the Finance and General Purposes Committee held on 3 March 2016 (*to follow if available*)

- i) Local Government Pension Scheme: to note increased employer contributions further to auto-enrolment.
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Signed



Christine Irwin
Clerk to the Council

Cc: WSCC Cllr. Mrs. C. Field
MSDC Cllr. Mr. A. Lea
MSDC Cllr. Mrs. A. Lea
Mid Sussex Times