

Lindfield Parish Council

6 Denmans Lane
Lindfield
West Sussex
RH16 2LB

Parish Clerk: Mrs C Irwin

Tel: 01444 484115
e.mail: clerks@lindfieldparishcouncil.gov.uk

11 January 2012

To: Members of Lindfield Parish Council

You are hereby summoned to attend the **Meeting of Lindfield Parish Council** to be held on **Thursday, 19 January 2012** at the **King Edward Hall, Lindfield (Jubilee Room)** at **7.30 p.m.** to transact the following business:

Welcome and emergency announcements

A G E N D A

1. To accept Apologies for Absence.
2. To receive Declarations of Interest by Members in respect of any Items on the Agenda.
3. Questions/comments from members of the public. (This Item will be limited to a maximum of 15 minutes).
4. To confirm and sign the Minutes of the Council meeting held on 10 November 2011 (*previously circulated*).
5. Chairman's Announcements.
6. Report on Police Priorities.
7. Reports by County Councillor / District Councillors.
8. Action List (*attached*).
9. Consultation Documents - to note / consider documents received.
10. Planning and Traffic Committee. To receive and to confirm the recommendations of the Minutes of the Planning and Traffic Committee meetings held on 8 November, 29 November and 20 December 2011 (*previously circulated*) and 17 January 2012 (*to follow, if available*). Report by Cllr. Snowling, to include:
 - Response submitted in respect of the consultation on the Mid Sussex District Plan
11. Finance and General Purposes Committee: to receive and confirm the recommendations of the Minutes of the Finance and General Purposes Committee meeting held on 24 November 2011 (*previously circulated*) and the public Minutes of the meeting held on 12 January 2012 (*to follow*). Report by Cllr. Henton to include:
 - i) Public Toilets on the Common
 - ii) HM The Queen's Diamond Jubilee
 - iii) Internal Auditor: to note receipt of the report following the first inspection (*previously circulated*) .
 - iv) Additional Accommodation: report on Archive Storage (*previously circulated*)
 - v) Village Directory and Year Book: report (*previously circulated*)
 - vi) Statements of Account/Budget Progress and Bank Reconciliation for the periods 01.11.11 to 30.11.11 (*previously circulated*) and 01.12.11 to 31.12.11 (*to follow*).
 - vii) List of cheques for approval: cheques drawn since Council meeting of 10 November 2011 (*to follow*)

Members of the public and the press have a right to attend meetings of the Council and its Committees.

12. Environment and Amenities Committee. To receive and to confirm the recommendations of the Minutes of the additional meeting of the Environment and Amenities Committee held on 14 November 2011 (*previously circulated*) and the meeting held on 8 December 2011 (*to follow*). Report by Cllr. Blunden to include:
 - i) Street lights: to note decision to proceed with remedial work to upgrade a number of light columns
 - ii) Christmas Lights:
 - To receive a petition signed by members of the public regarding the provision of Christmas Lights
 - Update on the lighting on the Pond.
13. To note and confirm the response to MSDC regarding an application for funding for a chair lift to the first floor at the King Edward Hall (*attached*).
14. To consider options for plaque(s) to mark the planting of trees on the Common to commemorate the 50th Anniversary of the Lindfield Preservation Society, as set out in the email from Mr. D. Macmillan dated 24 December 2012 (*attached*).
15. To consider funding of additional bollard(s) to prevent vehicle access to the York Stone paving in the High Street near the Lewes Road corner.
16. To note discussions with Haywards Heath Town Council and officers of WSCC.
17. To agree budget and precept requirement for 2012 / 13 (*papers previously circulated*).
18. Changes to Standards in the Localism Act 2011: to note email dated 12 January 2012 from Mr. T. Clark, Solicitor to MSDC (*attached*).
19. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.
20. Further period of 15 minutes for questions / comments from members of the public.
21. To consider whether a resolution should be moved under Standing Order No. 35(a) "that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw".
22. To receive the Confidential Minutes of the Finance and General Purposes Committee meeting held on 12 January 2012 and to confirm their recommendations:
 - i) Staffing matters

Signed

Christine Irwin
Clerk to the Council

c.c. WSCC Cllr. Mrs. C. Field, MSDC
Cllr. Mr. A. Lea
Mid Sussex Times