

LINDFIELD PARISH COUNCIL

Minutes of the **EXTRAORDINARY MEETING** of LINDFIELD PARISH COUNCIL held on **THURSDAY 10 SEPTEMBER 2015** at the King Edward Hall, Lindfield at 8.00 p.m.

Present:

Parish Councillors: Mrs. V. Upton (Vice Chairman)
Mr. M. Allen
Mr. A. Gomme
Mr. S. Henton
Mrs. E. Hinze
Mr. S. Hodgson
Mr. S. Shortland
Mr. C. Snowling

In attendance: Mrs. C. Irwin (Clerk)
Mrs T. Ely

Not present: Councillors Mr. W. Blunden (Chairman), Mrs. J. Durrant, Mrs. M. Hersey and Mr. R. Plass

In the absence of the Chairman, Councillor Upton, as Vice Chairman took the Chair for this meeting.

The Chairman welcomed those present.

59. APOLOGIES AND REASONS FOR ABSENCE

59.1 Apologies for absence were received from Councillors Blunden, Hersey and Plass and the reasons were accepted.

60. DECLARATIONS OF INTEREST.

60.1 There were no declarations of interest from Members in respect of the item on the Agenda.

61. QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC).

61.1 There were no members of the public present at the meeting.

62. LOCAL GOVERNMENT PENSION SCHEME (LGPS) : AUTO ENROLMENT.

To pass a statutory resolution to allow the ability to enrol all eligible job holders into the LGPS, as well as giving non eligible job holders and entitled workers the right to choose to join, or to opt-in employees that wish to do so, from 1st October 2015 and in the future.

62.1 A letter from the HR Shared Services Manager, WSCC/Capita Partnership and a briefing paper from the Clerk had been circulated.

It was **NOTED** that changes brought in by the Pensions Act had introduced the requirement for employers to enrol all their eligible employees into a workplace pension scheme and to give non-eligible job holders and entitled workers the right to choose to join. Lindfield Parish Council offered membership of the Local Government Pension Scheme to all employees, as stated in their contracts of employment, but not all members of staff were currently in the scheme.

Auto Enrolment was being introduced gradually and as an employer with a small number of employees, the Parish Council's Staging Date was to be 1 October 2015.

In order to use the Local Government Pension Scheme as the Council's qualifying pension scheme for Auto Enrolment purposes, a new statutory resolution had to be passed, worded such as to allow the ability to enrol all eligible job holders into the LGPS and to give non eligible and entitled workers the right to choose to join the scheme. The resolution had to be sent to the WSCC/Capita Partnership by 15 September.

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Two examples of wording for the resolution had been suggested by the HR Shared Services Manager and it was considered that the more detailed of these should be adopted.

The following resolution was **PROPOSED** by Councillor Gomme, **SECONDED** by Councillor Snowling and unanimously **AGREED**:

As an employer listed in Part 2 of Schedule 2 of the Local Government Pension Scheme Regulations 2013, Lindfield Parish Council has the power to designate who within the organisation can join the pension scheme. It was **RESOLVED**: that all members of staff holding an employment contract with Lindfield Parish Council are eligible to join the Local Government Pension Scheme. Membership is not offered to any other individuals.

The Council **RESOLVED** to adopt the Auto Enrolment Staging Date of 1 October 2015.

The meeting concluded at 8.03 p.m.