

LINDFIELD PARISH COUNCIL

Minutes of the meeting of the **ENVIRONMENT AND AMENITIES COMMITTEE** held on **THURSDAY 02 AUGUST 2018** at the King Edward Hall, Lindfield

The meeting commenced at 8.00 p.m.

Present:

Parish Councillors: Mr. W. Blunden (Chairman)
Mr. R. Pickett (Vice Chairman)
Mr. M. Allen
Mr. S. Henton
Mrs. M. Hersey
Mr. C. Snowling
Mrs. V. Upton

Also present: One member of the public

In attendance: Mr. A. Funnell (Clerk)

Not present: Cllr Mrs. J. Durrant

384. APOLOGIES FOR ABSENCE.

384.1 Apologies for absence were received from Councillor Durrant, and the reasons were accepted.

385. DECLARATIONS OF INTEREST.

385.1 Councillor Blunden declared a personal interest in items relating to the Denmans Lane Allotments as he is a plot holder.

Councillor Allen declared a personal interest in items relating to the Denmans Lane Allotments as his wife is a plot holder.

386. QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC.

386.1 The member of the public asked the following question: The minutes of the last meeting states that Barratts are the owner of the Wilderness Field, we thought that two years ago the land had been transferred to the District Council. The resident also stated that the residents were frustrated that the land had not been transferred to the Parish Council.

The Chairman replied that he believed that part of the land was still owned by Barratts. Councillor Hersey stated that she would investigate this matter with her colleagues at Mid Sussex District Council.

387. MINUTES OF THE MEETING OF THE ENVIRONMENT AND AMENITIES COMMITTEE HELD ON 14 JUNE 2018.

387.1 The Chairman called for approval of the Minutes of the Environment and Amenities Committee held on Thursday 14 June 2018. These were **AGREED** and the Chairman **SIGNED** the Minutes as being a true record of that meeting.

388. CHAIRMAN'S ANNOUNCEMENTS.

388.1 The Chairman made two announcements:

389. ACTION LIST.

389.1 The action list was noted.

390. ENVIRONMENT AND AMENITIES COMMITTEE BUDGET PROGRESS 2018/19.

390.1 The budget figures for July were not yet available. The February budget progress report had been circulated. It was **NOTED** that as at 31 May 2018 £13,191.27 had been spent from the E&A budget of £46,600. From the reserves the following has been spent:
£2,854 from the King Edward Hall Clock fund of £3,000
£382.50 from the Denmans Lane Toilets – Maintenance sinking fund of £1723.75

LINDFIELD PARISH COUNCIL

The Chairman **REPORTED** that Full Council, on 12 July, had approved the following new reserves

Street Lights: LED Upgrade £4,384.86

It was proposed and **AGREED** that the Clerk could instruct the lighting contractors to beginning the LED light upgrade.

391. REPORT ON CURRENT MAINTENANCE.

391.1 There were no items to note of maintenance of Parish Council assets.

The Chairman **NOTED** that various work had been undertake by MSDC's contractors on Lindfield Common including:

- New benches and hard standings
- Installation of a wider footpath at the bottom of Old School Court

392. DENMANS LANE ALLOTMENTS.

392.1 The Chairmen **REPORTED** that grass cutting, by a contractor, has taken place on the end nearest to Pondcroft Road. A wasp nest had been discovered by the contractors. The Clerk has arranged for a local pest control company to remove the nest.

392..2 An inspection of the allotment plots had been conducted. Several plots were reported to be unworked or in a poor state. It was **NOTED** the current warm weather conditions were proving challenging to Allotment users. It was **AGREEED** that the Clerk would write to allotment holders whose plots needed attention. The Chairman **NOTED** that as a last resort overgrown plots could be treated with weed killer and that this should be drawn to the attention of the plot holders who were being written to.

393 DENMANS LANE TOILETS

393.1 It was **NOTED** that the work on the Denmans Lane Toilet Service Area was due to commence on the 17th September.

394 LINDFIELD POND – TO NOTE THE RECENT DISCUSSIONS WITH MID SUSSEX DISTRICT COUNCIL REGARDING THE MANAGEMENT OF THE POND

394.1 The Chairmen **REPORTED** that the Clerk had emailed MSDC regarding:

- The second aerator – which has been fixed
- The floating island

Additionally, the Clerk has provided MSDC with copies of the following:

- A draft copy of an old pond management plan
- A copy of the Parish Council's insurance policy

The chairman also **NOTED** the vegetation that was growing in the pond brick walls. Councillor Hersey stated that she would investigate matters relating to the pond with her colleagues at Mid Sussex District Council.

395. WILDERNESS FIELD – UPDATE

395.1 Members **NOTED** a report that advised the following information has been received from Mid Sussex District Council:

- The funds available with the transfer of the land stand at £31,825
- The work to improve the drainage to neighbouring paths has been completed. It is difficult to assess the success of this work during the current hot weather.
- Please contact the Corporate Estates department if your Council is still interested in the transfer of land.

Members consider whether it would be worth seeking to arrange a meeting with the Officer in the Corporate Estates department or whether to write to them.

LINDFIELD PARISH COUNCIL

It was **AGREED** that the Clerk would write to MSDC and state they were still interested in pursuing the transfer of the Wilderness Field.

396 LINDFIELD IN BLOOM - UPDATE

396.1 No report had been received. It was **AGREED** that the Clerk would contact Lindfield in Bloom before the next Committee meeting to ask for an update on the groups activities.

397 LINDFIELD CHRISTMAS FESTIVAL NIGHT

397.1 It was **NOTED** that a meeting of the Working Group and key stake holders would need to take place in September. It was also **NOTED** that the Deputy Clerk would oversee organising this year's event.

398 PROPOSED NEW STREET LIGHT

398.1 Members considered a report in which the Parish Council's lighting contractor had set out two proposals for the installation of a light near the logs car park at the top of Lindfield Common:

- 1) Install the light in the proposed location. This would be expensive as the light would require the installation of a cable from the other side of the road. This would require traffic management.
- 2) Install the light on the car park side of the road. This would be easier to install as a suitable power cable was already in the vicinity.

It was **AGREED** that installing the light on the car park side of the road would be the most appropriate option.

399 REMEMBRANCE BEACON/BONFIRE

399.1 The Chairman **REPORTED** that the Clerk had applied to Mid Sussex District Council for a grant of £250 towards the cost of a Remembrance Beacon. It was **REPORTED** that the following would need to be arranged:

- Liaison meeting with other parties involved in the event
- Risk Assessment
- Purchase of fuel for the Remembrance Beacon
- Assistance on the day with collection, manning and taking down of the equipment.

It was **NOTED** that a local gas safe plumber had volunteered to light and monitor the Remembrance Beacon. The Chairman and Councillor Upton would also assist alongside another volunteer.

400 CLERK'S VERBAL REPORT

400.1 The Clerk **REPORTED** the following:

- Christmas Lights; the application for the Christmas Lights has been successful.
- Winter Management Plan; an article would be placed in October's edition of Lindfield Life requesting volunteers who could help if there was adverse winter weather.
- Lindfield War Memorial; quotes were being obtained for the work. This would involve various parties as the location of the War Memorial requires scaffolding, and traffic management. Councillor Picket and the Clerk would continue seeking quotes.

401. RISK MANAGEMENT.

401.1 There were no items to note

402 ANY OTHER BUSINESS.

402.1 No other items of business were raised.

The meeting concluded at 8:30pm