

Lindfield Parish Council

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Parish Clerk: Mr A Funnell

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23 November 2018

To: Members of the Environment and Amenities Committee

You are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Thursday, 29 November 2018** at the King Edward Hall (Jubilee Room), Lindfield, commencing at 8.00 p.m., to transact the following business:

Welcome and emergency announcements.

A G E N D A

1. To receive and accept apologies for absence.
2. To receive declarations of interest from Members in respect of any matter on the Agenda.
The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.
3. Questions/comments from members of the public. *(This will be limited to a maximum of 15 minutes. In accordance with Standing Orders 3 (e)-(g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
4. To confirm and sign the Minutes of the meeting of the Environment and Amenities Committee held on 4 October 2018 *(previously circulated)*.
5. Chairman's Announcements.
6. Action List.
7. Environment and Amenities Committee Budget Progress 2018/19: to review payments made to 30.10.18 (if available)
8. Report on current maintenance (if any).
9. Denmans Lane Allotments.
 - i) To consider a request for work to be carried out on a lime tree bordering 21 Denmans Lane.
 - ii) To note recent case law regarding tree inspections.
10. Lindfield in Bloom – update.
11. Lindfield Christmas Festival Night – update.
12. Street lights – LED upgrade – to consider the quote for upgrade of 12 lighting columns.
13. Litter Bins – to consider replacements – update.
14. Winter Management Plan – to ratify the 2018 plan.
15. Christmas Festival Night 2018.
16. Risk Management.

Members of the Public and the Press have a right to attend meetings of the Council and its Committees.

17. Clerk's Report.
18. Budget 2019/20: to consider any changes to the E&A budget requirement for the 2019 / 20 financial year.
19. Matter arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

Signed

Andrew Funnell

Andrew Funnell
Clerk to the Council

c.c: All other Parish Councillors
Cllr. Mr. A. Lea (WSCC and MSDC)
Cllr. Mrs. A. Lea (MSDC)