

Lindfield Parish Council

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Parish Clerk: Mr A Funnell

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11 June 2018

To: Members of the Environment and Amenities Committee

You are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Thursday, 14 June 2018** at the King Edward Hall (Jubilee Room), Lindfield, commencing at 8.00 p.m., to transact the following business:

Welcome and emergency announcements.

AMENDED A G E N D A

1. To elect a Chairman for the Environment and Amenities Committee for 2018/19.
2. To elect a Vice Chairman for the Environment and Amenities Committee for 2018/19.
3. To receive and accept apologies for absence.
4. To receive declarations of interest from Members in respect of any matter on the Agenda.
The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.
5. Questions/comments from members of the public. *(This will be limited to a maximum of 15 minutes. In accordance with Standing Orders 3 (e)-(g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
6. To confirm and sign the Minutes of the meeting of the Environment and Amenities Committee held on 5 April 2018 *(previously circulated)*.
7. To appoint Working Groups and to agree / confirm their membership:
 - i) Christmas Festival Night/Christmas Lights Working Group
 - ii) Denmans Lane Allotments Working Group
 - iii) Wilderness Field Working Group
 - iv) Responsibility for Village Archive Collection
8. Chairman's Announcements.
9. Action List.
10. Environment and Amenities Committee Budget Progress 2018/19: to review payments made to 31.05.18 (if available)
11. To review the unspent balances and the reserves allocated to the E&A Committee.
12. Report on current maintenance (if any).

13. Review of Spring Clean 2018 and to consider the date for the 2019 Spring Clean.
14. Denmans Lane Allotments Update (if any)
15. Denmans Lane Toilets:
 - i) To note that the work has been undertaken on the tree and toilet doors
 - ii) To review quotes for refurbishment of the service area (if available)
16. To review quote for planting additional crocuses on the verges in Lindfield High Street.
17. Lindfield Pond - To note recent discussion with Mid-Sussex District Council regarding management of the pond
18. Wilderness Field – Update.
19. To consider a request by Mid Sussex Red to apply for an MSDC grant to be used towards a Remembrance Beacon/Bonfire.
20. Lindfield in Bloom - Update
21. Clerk's verbal report (to include):
 - i) Christmas Lights
 - ii) Proposed Streetlights
 - iii) Lindfield War Memorial
22. Risk Management:
 - i) to allocate responsibilities for reviewing Risk Assessments.
23. Winter Management Plan: consider any matters which need to be considered for the annual review of the Winter Management Plan.
 - i) Salt bin audit
24. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

Signed

Andrew Funnell

Andrew Funnell
Clerk to the Council

c.c: All other Parish Councillors
Cllr. Mr. A. Lea (WSSC and MSDC)
Cllr. Mrs. A. Lea (MSDC)