

Lindfield Parish Council

Clock Tower House
Lindfield Enterprise Park
Lewes Road
Lindfield
West Sussex
RH16 2LH

Parish Clerk: Mr A Funnell

Tel: 01444 484115
e.mail: clerks@lindfieldparishcouncil.gov.uk

28 September 2018

To: **Members of the Environment and Amenities Committee**

You are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Thursday, 4 October 2018** at the King Edward Hall (Jubilee Room), Lindfield, commencing at 8.00 p.m., to transact the following business:

Welcome and emergency announcements.

A G E N D A (AMENDED 2 OCTOBER 2018)

1. To receive and accept apologies for absence.
2. To receive declarations of interest from Members in respect of any matter on the Agenda.
The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.
3. Questions/comments from members of the public. *(This will be limited to a maximum of 15 minutes. In accordance with Standing Orders 3 (e)-(g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
4. To confirm and sign the Minutes of the meeting of the Environment and Amenities Committee held on 2 August 2018 *(previously circulated)*.
5. Chairman's Announcements.
6. Action List.
7. Environment and Amenities Committee Budget Progress 2018/19: to review payments made to 30.09.18 (if available)
8. Report on current maintenance (if any).
9. Denmans Lane Allotments.
10. Denmans Lane Toilets – update on work to the service area.
11. Horse Gin Building – to consider a request from a member of the public.
12. Lindfield Leaflet – to consider a quote for reprint of the leaflets.
13. Litter Bins – to consider condition of existing bins.
14. Street map of Lindfield – proposal for a map to be installed by the logs car park at the top of Lindfield Common.
15. Lindfield War Memorial - to consider potential next steps for the project.
16. Lindfield in Bloom – update.

17. Lindfield Christmas Festival Night – update.
18. Remembrance Beacon 11th November event – update.
19. Clerk’s Report.
 - i) Village Orderly;
 - ii) Wilderness Field;
 - iii) Street Lights.
20. Winter Management:
 - i) To review Winter Management Plan
 - ii) To authorise purchase of any required grit bins
21. Risk Management.
22. Budget 2019/20: to consider the E&A budget requirement for the 2019 / 20 financial year.
23. Matter arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

Signed

Andrew Funnell

Andrew Funnell
Clerk to the Council

c.c: All other Parish Councillors
Cllr. Mr. A. Lea (WSCC and MSDC)
Cllr. Mrs. A. Lea (MSDC)