

Lindfield Parish Council

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Lindfield
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Parish Clerk: Mrs C Irwin

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18 November 2015

To: Members of the Environment and Amenities Committee

You are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Thursday, 26 November 2015** at the King Edward Hall (Jubilee Room), Lindfield, commencing at 8.00 p.m. to transact the following business:

Welcome and emergency announcements.

AGENDA

1. To receive and accept apologies for absence.
2. To receive declarations of interest from Members in respect of any matter on the Agenda.
The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.
3. Questions/comments from members of the public. *(This will be limited to a maximum of 15 minutes. In accordance with Standing Orders 3 (e)-(g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
4. To confirm and sign the Minutes of the meeting of the Environment and Amenities Committee held on 1 October 2015 *(previously circulated)*.
5. Chairman's Announcements.
6. Action List *(attached)*.
7. Environment and Amenities Committee Budget Progress 2015/16: to review payments made to 31.10.15 *(attached)*.
8. Report on current maintenance, to include:
 - i) Horse Gin
 - ii) Seats and bus shelters
 - iii) Public toilets
 - iv) Litter bins
 - v) To discuss extra maintenance work which could be carried out by Haywards Heath Town Council's Groundstaff *(report attached)*.
9. Paving at the corner of High Street and Lewes Road: update.
10. Street lights
 - i) West Sussex Street lights upgrade - update
 - ii) Parish owned street lights:
 - to note and consider advice from Streetlights about part night timing *(attached)*.

Members of the Public and the Press have a right to attend meetings of the Council and its Committees.

- To consider budgeting for heritage lanterns for West View and the KEH twitten, in line with Lewes Road.
11. Request for a Bonfire Beacon on Lindfield Common: update.
 12. Christmas Lights update.
 13. Christmas Festival Night update.
 14. Dropped kerbs.
 15. Dog bin collections: expansion of service: to consider any further suggestions for additional bins.
 16. Allotments:
 - i) to consider further a request for a hose pipe: (report from Mary Allen *(attached)*).
 - ii) To consider preventative maintenance on sheds
 17. Winter Management Plan update, to include:
 - i) Snow plough service and training for volunteers
 - ii) Volunteers for snow clearing
 18. Budget 2016/17: to consider the budget requirements for the Environment and Amenities Committee (*to follow*).
 19. Risk Management.
 20. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

Signed



Christine Irwin
Clerk to the Council

c.c: All other Parish Councillors
WSCC Cllr. Mrs. C. Field
MSDC Cllr. Mr. A. Lea
MSDC Cllr. Mrs. A. Lea