

# Lindfield Parish Council

Clock Tower House  
Lindfield Enterprise Park  
Lewes Road  
Lindfield  
West Sussex  
RH16 2LH

Parish Clerk: Mrs C Irwin

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31 March 2015

**To: Members of the Environment and Amenities Committee**

You are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Thursday, 9 April 2015** at the King Edward Hall (Jubilee Room), Lindfield, commencing at **8.00 p.m.** to transact the following business:

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Welcome and emergency announcements.

## AGENDA

1. To receive and accept apologies for absence.
2. To receive declarations of interest from Members in respect of any matter on the Agenda.
3. Questions/comments from members of the public. *(This will be limited to a maximum of 15 minutes. In accordance with Standing Orders 3 (e)-(g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
4. To confirm and sign the Minutes of the meeting of the Environment and Amenities Committee held on 5 February 2015 *(previously circulated)*.
5. Chairman's Announcements.
6. Action List *(attached)*.
7. Environment and Amenities Committee Budget Progress 2014/15: to review payments made and variances to 31.03.15 *(to follow)*.
8. Report on current maintenance, to include:
  - i) Quotation received for refurbishment of the two Parish Council notice boards in Denmans Lane *(attached)*.
9. Street lights : update
  - i) West Sussex Street lights upgrade
  - ii) Parish Council owned street lights
10. Paving at the corner of High Street and Lewes Road: update.
11. Highways Cluster – report on the meeting with Haywards Heath Town Clerk on 26 March.
12. Spring Clean:
  - i) risk assessment *(attached)*
  - ii) To consider the arrangements for the Spring Clean on 18 April.

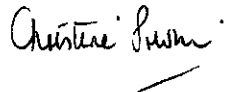
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**Members of the Public and the Press have a right to attend meetings of the Council and its Committees.**

13. Risk Management. (risk assessments *attached*):  
Winter Management  
Allotments (administration and physical)  
Denmans Lane Public Conveniences
14. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

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Signed



Christine Irwin  
Clerk to the Council

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c.c: All other Parish Councillors  
WSCC Cllr. Mrs. C. Field  
MSDC Cllr. Mr. A. Lea