

# Lindfield Parish Council

Clock Tower House  
Lindfield Enterprise Park  
Lewes Road  
Lindfield  
West Sussex  
RH16 2LH

Parish Clerk: Mrs C Irwin

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30 July 2014

**To: Members of the Environment and Amenities Committee**

You are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Thursday, 7 August 2014** at the King Edward Hall (Jubilee Room), Lindfield, commencing at **8.00 p.m.** to transact the following business:

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Welcome and emergency announcements.

## AGENDA

1. To receive and accept apologies for absence.
2. To receive declarations of interest from Members in respect of any matter on the Agenda.
3. Questions/comments from members of the public. *(This will be limited to a maximum of 15 minutes. In accordance with Standing Order 1 (f) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
4. To confirm and sign the Minutes of the meeting of the Environment and Amenities Committee held on 5 June 2014 *(previously circulated)*.
5. Chairman's Announcements.
6. Action List *(attached)*.
7. Environment and Amenities Committee Budget Progress 2014/15: to review payments made and variances to 30.06.14 *(attached)* and to 31.07.14 if available *(to follow)*.
8. Report on current maintenance, to include:
  - i. High Street grass verges: to consider planting of extra crocus bulbs.
  - ii. Railing at corner of Hickmans Lane and High Street
9. West Sussex Street lights upgrade - update.
10. Paving at corner of High Street and Lewes Road - update.
11. Winter Maintenance Plan: to consider outcome of the audit of the salt bins and hippo bags.
12. Christmas Festival Night:
  - i. to confirm stall fees
  - ii. to note that there is to be a gas main replacement with traffic regulation in Brushes Lane and Dukes Road which may coincide with the event.
  - iii. to note the refurbishment of the snowman

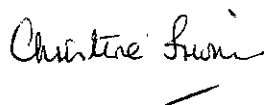
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**Members of the Public and the Press have a right to attend meetings of the Council and its Committees.**

13. Lindfield Map update.
14. Lindfield Pond:
  - i. to note the resignation of the Assistant Pond Warden and to confirm his replacement
  - ii. the replacement of floating islands and maintenance of vegetation on large island.
15. Memorial seat on the Common: email from Lindfield Cricket Club (*attached*).
16. Tree pollarding:
  - i. to note that High Street trees are scheduled for pollarding in January 2015
  - ii. to note that confirmation has been received that WSCC will not be requiring any payment from the Parish regarding additional pollarding (*email from Jonathan Ullmer attached*) and to consider possible alternative uses for the accumulated funds under this budget heading.
17. Risk Management.
18. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

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Signed



Christine Irwin  
Clerk to the Council

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c.c: All other Parish Councillors  
WSCC Cllr. Mrs. C. Field  
MSDC Cllr. Mr. A. Lea