

Lindfield Parish Council

6 Denmans Lane
Lindfield
West Sussex
RH16 2LB

Parish Clerk: Mrs C Irwin

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30 May 2012

To: Members of the Environment and Amenities Committee

You are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Thursday, 7 June 2012** at the King Edward Hall (Jubilee Room), Lindfield, commencing at **8.00 p.m.**, to transact the following business:

Welcome and emergency announcements.

AGENDA

1. To elect a Chairman.
2. To elect a Vice Chairman.
3. To receive and accept apologies for absence.
4. To receive declarations of interest from Members in respect of any matter on the Agenda.
5. Questions / comments from members of the public. (This item will be limited to a maximum of 15 minutes).
6. To confirm and sign the Minutes of the meeting the Environment and Amenities Committee held on 12 April 2012 (*previously circulated*).
7. To appoint Sub Committees and Working Groups and to agree their membership:
 - i) Lighting Working Group
 - ii) Christmas Festival Night/Christmas Lights Working Group
 - iii) Denmans Lane Allotments Working Group
 - iv) Responsibility for Village Archive Collection
8. Chairman's Announcements.
9. Report on Action List (*attached*).
10. Environment and Amenities Committee Budget: budget progress 2012/13: to review payments made to 31.05.12 (budget progress *to follow*).
11. To receive reports on Ward/Sector Inspections.
12. Report on current maintenance.
13. Renewal of street lighting maintenance contract (email from DTS *attached*)

Members of the Public and the Press have a right to attend meetings of the Council and its Committees.

14. Christmas Lights - update
15. Risk Management.
16. To consider any matters relating to the annual Spring Clean 2012.
17. To confirm nominations for the MSDC Community Service Award (letter from MSDC Chairman *attached*).
18. High Street bollards: proposed siting of new bollards (*attached*)
19. Lindfield Common:
 - i) Car park off Lewes Road (email and plan *attached*)
 - ii) Exercise equipment (email *attached*)
 - iii) Request to MSDC to turn grass area outside Eastern Cottages into a perennial wild flower meadow (letter *attached*)
20. Request for bench seat: Chaloner Road Green (letter *attached*).
21. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.
22. On conclusion of this part of the meeting, a further period of 15 minutes will be set aside to allow members of the public to ask questions / make comments.

Signed

Christine Irwin
Clerk to the Council

c.c: All other Parish Councillors
WSCC Cllr. Mrs. C. Field
MSDC Cllr. Mr. A. Lea