

Lindfield Parish Council

6 Denmans Lane
Lindfield
West Sussex
RH16 2LB

Parish Clerk: Mrs C Irwin

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30 January 2013

To: Members of the Environment and Amenities Committee

You are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Thursday, 7 February 2013** at the King Edward Hall (Jubilee Room), Lindfield, commencing at **8.00 p.m.** to transact the following business:

Welcome and emergency announcements.

AGENDA

1. To receive and accept apologies for absence.
2. To receive declarations of interest from Members in respect of any matter on the Agenda and to note any dispensations granted.
3. Questions/comments from members of the public. *(This will be limited to a maximum of 15 minutes. In accordance with Standing Order 1 (f) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
4. To confirm and sign the Minutes of the meeting the Environment and Amenities Committee held on 6 December 2012 *(previously circulated)*.
5. Chairman's Announcements.
6. Report on Action List *(attached)*.
7. Environment and Amenities Committee Budget: budget progress 2012/13: to review payments made to 31.12.12 (budget progress - *previously circulated*) or to 31.01.13 (if available - *to follow*).
8. Report on current maintenance.
9. Potential Haywards Heath Cluster – devolved highway works *(report to follow)*.
10. Christmas Lights:
 - i) Update
 - ii) Request from All Saints to consider arrangements for continuing the lights along the path to the Church *(email attached)*.
11. Litter bins: to consider replacement litter bins for the footpath between the King Edward Hall and the White Horse and suggestions for the future use of half circular wrought iron bins to be removed from bus stop poles during refurbishment *(attached: emailed correspondence from Mr. D. Macmillan / Lindfield Preservation Society and details of a commercially sourced post mounted metal bin)*.

Members of the Public and the Press have a right to attend meetings of the Council and its Committees.

12. Street map – update on progress.
13. Posts around Hickmans Lane playing field to prevent unauthorised access.
14. Pond Management Plan - to consider revised document issue by MSDC (annotated copy *attached*)
15. Compton Road lime trees: to note pollarding arrangements.
16. Risk Management.
17. High Street bollards:
 - i) update by Cllr. Pickett.
 - ii) Suggestion from Mr. D. Macmillan – email dated 26.01.13 (*attached*).
18. High Street/Black Hill: parking on verges (email from Mr. D. Macmillan *attached*)
19. Winter Management Plan:
 - i) Update
 - ii) Grit bin – West Common Drive
20. Allotments:
 - i) To agree a policy for plot holders who move out of Lindfield
 - ii) To consider quotations for replacement of fence along boundary with Allen's Wall (*to follow*).
 - iii) To consider commissioning a tree survey for October 2013
 - iv) To consider whether to increase rents for allotment plots for 2014/15
21. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

Signed

Christine Irwin
Clerk to the Council

c.c: All other Parish Councillors
WSSC Cllr. Mrs. C. Field
MSDC Cllr. Mr. A. Lea