

Lindfield Parish Council

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Lindfield Enterprise Park
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Lindfield
West Sussex
RH16 2LH

Parish Clerk: Mrs C Irwin

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31 March 2017

To: Members of the Environment and Amenities Committee

You are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Thursday, 6 April 2017** at the King Edward Hall (Jubilee Room), Lindfield, commencing at 8.00 p.m., to transact the following business:

Welcome and emergency announcements.

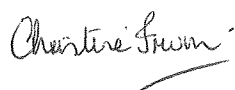
AGENDA

1. To receive and accept apologies for absence.
2. To receive declarations of interest from Members in respect of any matter on the Agenda.
The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.
3. Questions/comments from members of the public. *(This will be limited to a maximum of 15 minutes. In accordance with Standing Orders 3 (e)-(g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
4. To confirm and sign the Minutes of the meeting of the Environment and Amenities Committee held on 2 February 2017 *(previously circulated)*.
5. Chairman's Announcements.
6. Action List *(attached)*.
7. Environment and Amenities Committee Budget Progress 2016 / 17: to review payments made to 28.02.17 *(attached)*.
8. Report on current maintenance.
 - i) Former Zipper Club noticeboard
 - ii) Planter in Denmans Lane: to note the removal of the deteriorated wooden planter, shrubs and ivy and to consider a suitable replacement.
9. Highways Cluster Agreement: update.
10. Operation Watershed: to note the decision made by Full Council to proceed with the first of a two stage application for funding to investigate a solution to a drainage issue to the rear of properties 20-48 Savill Road.

Members of the Public and the Press have a right to attend meetings of the Council and its Committees.

11. West Sussex County Council Highways:
 - i) Roadside post and rail fence by the Pond: update.
 12. Update on possible joint projects with Mid Sussex District Council
 - i) Maintenance of Common post and rail fence
 - ii) Hickmans Lane playground upgrade
 - iii) Additional posts round the area of the Common along Black Hill.
 13. Denmans Lane Allotments:
 - i) To receive the notes of the meeting with plot holders held on 27 February 2017 and to consider any matters arising from that meeting (*notes attached*)
 - ii) To consider the suggestion from a plot holder to make an area of tarmac or other hardstanding by the Denmans Lane entrance to the site.
 - iii) To authorise the purchase of a mower.
 - iv) Trees: to note email from adjacent resident regarding branches from allotment trees falling onto her property (*attached*).
 - v) Waiting List: to note the number of people remaining on the waiting list and to consider whether to review the waiting list policy.
 14. South and South East in Bloom: update from the Working Group.
 15. To consider any matters regarding the Spring Clean event on 8 April
 16. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.
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Signed



Christine Irwin
Clerk to the Council

c.c: All other Parish Councillors
WSCC Cllr. Mrs. C. Field
MSDC Cllr. Mr. A. Lea
MSDC Cllr. Mrs. A. Lea