

# Lindfield Parish Council

Clock Tower House  
Lindfield Enterprise Park  
Lewes Road  
Lindfield  
West Sussex  
RH16 2LH

Parish Clerk: Mrs C Irwin

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29 January 2014

**To: Members of the Environment and Amenities Committee**

You are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Thursday, 6 February 2014** at the King Edward Hall (Jubilee Room), Lindfield, commencing at **8.00 p.m.** to transact the following business:

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Welcome and emergency announcements.

## AGENDA

1. To receive and accept apologies for absence.
2. To receive declarations of interest from Members in respect of any matter on the Agenda.
3. Questions/comments from members of the public. *(This will be limited to a maximum of 15 minutes. In accordance with Standing Order 1 (f) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
4. To confirm and sign the Minutes of the meeting the Environment and Amenities Committee held on 5 December 2013 *(previously circulated)*.
5. Chairman's Announcements.
6. Action List *(attached)*.
7. Environment and Amenities Committee Budget Progress 2013/14: to review payments made to 31.12.13 *(attached)* or to 31.01.14 ( if available - *to follow*).
8. Report on current maintenance.
9. Risk Management.
10. Winter Maintenance Plan: to consider arrangements for storage of salt bags.
11. Christmas lights: update.
12. Denmans Lane Allotments, to include:
  - i) Damage to sheds caused by falling branch
  - ii) Damage to fence on boundary with Allens Wall caused by fallen tree
  - iii) Tree work
  - iv) Policy regarding visits by nursery school groups to the allotment site.

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**Members of the Public and the Press have a right to attend meetings of the Council and its Committees.**

v) To consider whether to increase rents for allotment plots for 2015/16

13. Matters to be discussed with MSDC and WSCC:

- i) Proposal to install posts around the Black Hill section of the Common to deter unauthorised access.
- ii) Drainage on the Common
- iii) Post and rail fence on road side in front of the Pond.

14. Update on paving at corner of High Street and Lewes Road.

15. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

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Signed

Christine Irwin  
Clerk to the Council

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c.c: All other Parish Councillors  
WSCC Cllr. Mrs. C. Field  
MSDC Cllr. Mr. A. Lea