

Lindfield Parish Council

Clock Tower House
Lindfield Enterprise Park
Lewes Road
Lindfield
West Sussex
RH16 2LH

Parish Clerk: Mrs C Irwin

Tel: 01444 484115
e.mail: clerks@lindfieldparishcouncil.gov.uk

28 November 2013

To: Members of the Environment and Amenities Committee

You are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Thursday, 5 December 2013** at the King Edward Hall (Library), Lindfield, commencing at **8.00 p.m.** to transact the following business:

Welcome and emergency announcements.

AGENDA

1. To receive and accept apologies for absence.
2. To receive declarations of interest from Members in respect of any matter on the Agenda.
3. Questions/comments from members of the public. *(This will be limited to a maximum of 15 minutes. In accordance with Standing Order 1 (f) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
4. To confirm and sign the Minutes of the meeting the Environment and Amenities Committee held on 3 October 2013 *(previously circulated)*.
5. Chairman's Announcements.
6. Action List *(to follow)*.
7. Environment and Amenities Committee Budget Progress 2013/14: to review payments made to 30.09.13 *(attached)* or to 30.11.13 (if available - *to follow*).
8. Report on current maintenance.
9. Risk Management.
10. Winter Maintenance Plan Update
11. Spring Clean: to note the decision on the recommendation to Full Council on 14 November 2013.
12. Christmas Festival Night: update on the event held on 3 December 2013
13. Christmas lights: update.
14. Denmans Lane Allotments, to include:

Members of the Public and the Press have a right to attend meetings of the Council and its Committees.

- i) Tree work to be carried out following the survey report
 - ii) To consider a policy regarding visits by nursery school groups to the allotment site.
- 15. Bus shelters.
 - 16. Report on liaison meetings with Officers from MSDC and WSCC.
 - 17. Budget 2014/15 – discussion papers (*to follow*)
 - 18. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.
-

Signed

Christine Irwin
Clerk to the Council

c.c: All other Parish Councillors
WSCC Cllr. Mrs. C. Field
MSDC Cllr. Mr. A. Lea