

Lindfield Parish Council

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Lindfield
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Parish Clerk: Mrs C Irwin

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28 May 2014

To: Members of the Environment and Amenities Committee

You are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Thursday, 5 June 2014** at the King Edward Hall (Jubilee Room), Lindfield, commencing at **8.00 p.m.** to transact the following business:

Welcome and emergency announcements.

AGENDA

1. To elect a Chairman for the Environment and Amenities Committee.
2. To elect a Vice Chairman for the Environment and Amenities Committee.
3. To receive and accept apologies for absence.
4. To receive declarations of interest from Members in respect of any matter on the Agenda.
5. Questions/comments from members of the public. *(This will be limited to a maximum of 15 minutes. In accordance with Standing Order 1 (f) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
6. To confirm and sign the Minutes of the meeting of the Environment and Amenities Committee held on 3 April 2014 *(previously circulated)*.
7. To appoint Working Groups and to agree their membership:
 - i) Christmas Festival Night/Christmas Lights Working Group
 - ii) Denmans Lane Allotments Working Group
 - iii) Street lights Working Group
 - iv) Responsibility for Village Archive Collection
8. Chairman's Announcements.
9. Action List *(attached)*.
10. Environment and Amenities Committee Budget Progress 2014/15: to review payments made to 31.05.14 *(attached)*.
11. Report on current maintenance.
12. West Sussex Street lights – upgrade: to receive and consider the report of the Working Group (to follow).
13. Paving at corner of High Street and Lewes Road - update.
14. Winter Maintenance Plan.

Members of the Public and the Press have a right to attend meetings of the Council and its Committees.

15. Christmas Festival Night: to agree date for 2014 event.
16. Spring Clean: to review event held on 26 April 2014 and to consider 2015 Spring Clean.
17. To consider any possible use for the remaining half round litter bins.
18. Lindfield Map update and to confirm additional expenditure.
19. Risk Management.
20. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

Signed

Christine Irwin
Clerk to the Council

c.c: All other Parish Councillors
WSCC Cllr. Mrs. C. Field
MSDC Cllr. Mr. A. Lea