

Lindfield Parish Council

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Lewes Road
Lindfield
West Sussex
RH16 2LH

Parish Clerk: Mrs C Irwin

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29 July 2016

To: Members of the Environment and Amenities Committee

You are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Thursday, 4 August 2016** at the King Edward Hall (Jubilee Room), Lindfield, commencing at 8.00 p.m., to transact the following business:

Welcome and emergency announcements.

AGENDA

1. To receive and accept apologies for absence.
2. To receive declarations of interest from Members in respect of any matter on the Agenda.
The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.
3. Questions/comments from members of the public. *(This will be limited to a maximum of 15 minutes. In accordance with Standing Orders 3 (e)-(g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
4. To confirm and sign the Minutes of the meeting of the Environment and Amenities Committee held on 2 June 2016 *(previously circulated)*.
5. Chairman's Announcements.
6. Action List *(attached)*.
7. Environment and Amenities Committee Budget Progress 2016/17: to review payments made to 30.06.16 *(attached)* and to 31.07.16, if available *(to follow)*.
8. Report on current maintenance to include:
 - i) To consider quotation received for additional bulb planting in the High Street verges.
9. Street lights:
 - i) West Sussex street lights upgrade – update
 - ii) Parish Council street lights – West View / Lewes Road: update
10. High Street / Lewes Road corner: to consider quotations for three additional bollards *(to follow)*.

Members of the Public and the Press have a right to attend meetings of the Council and its Committees.

11. Denmans Lane Allotments, to include:
 - i) requests from tenants for sheds
 - ii) to note damage to plot holder's fruit frame from falling branch and subsequent action taken
 - iii) to note arrangements for inspection of the trees.
12. Winter Management Plan: to approve revised plan (*to follow*)
13. Christmas Lights:
 - i) to consider quotation for additional lights in three trees (*to follow*)
 - ii) licence application to WSCC.
14. Hickmans Lane playground: update on discussions with MSDC regarding new equipment.
15. Zipper Club noticeboard: to consider whether to make an approach to take over the board for community use.
16. Sussex in Bloom: to consider whether to support Lindfield entering the competition in 2017 (email *attached*)
17. Risk Management:
18. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

Signed



Christine Irwin
Clerk to the Council

c.c: All other Parish Councillors
WSCC Cllr. Mrs. C. Field
MSDC Cllr. Mr. A. Lea
MSDC Cllr. Mrs. A. Lea