

# Lindfield Parish Council

Clock Tower House  
Lindfield Enterprise Park  
Lewes Road  
Lindfield  
West Sussex  
RH16 2LH

Parish Clerk: Mrs C Irwin

Tel: 01444 484115  
e.mail: clerks@lindfieldparishcouncil.gov.uk

28 January 2016

**To: Members of the Environment and Amenities Committee**

You are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Thursday, 4 February 2016** at the King Edward Hall (Jubilee Room), Lindfield, commencing at 8.10 p.m. (or on conclusion of the preceding Extraordinary Full Council meeting) to transact the following business:

---

Welcome and emergency announcements.

## AGENDA

1. To receive and accept apologies for absence.
2. To receive declarations of interest from Members in respect of any matter on the Agenda.  
*The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.*
3. Questions/comments from members of the public. *(This will be limited to a maximum of 15 minutes. In accordance with Standing Orders 3 (e)-(g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
4. To confirm and sign the Minutes of the meeting of the Environment and Amenities Committee held on 26 November 2015 *(previously circulated)*.
5. Chairman's Announcements.
6. Action List *(attached)*.
7. Environment and Amenities Committee Budget Progress 2015/16: to review payments made to 31.12.15 *(attached)*.
8. Report on current maintenance, to include:
  - i) Horse Gin.
  - ii) Litter bins: to note response from supplier regarding deterioration.
  - iii) To note confirmation of arrangement with Haywards Heath Town Council for certain additional maintenance works.
9. Public toilets:
  - i) Waste water bills
  - ii) Door to disabled cubicle.
10. Street lights:
  - i) West Sussex Street lights upgrade – update
  - ii) Request for an additional street light in Chestnuts Close.

---

**Members of the Public and the Press have a right to attend meetings of the Council and its Committees.**

11. To consider a review of the Pond lights.
12. Request for a Bonfire Beacon on Lindfield Common:
  - i) to note the advice from MSDC.
  - ii) HM The Queen's 90<sup>th</sup> Birthday Celebrations – letter from Chairman of NALC dated 12.01.16 (*attached*).
13. Village maps: to note the advice from MSDC regarding permissions required.
14. Dropped kerbs.
15. Allotments:
  - i) To consider rental fees for April 2017.
  - ii) Allotment tenancy renewals for year beginning 01.04.16: agreement and draft covering letter (*attached*)
  - iii) Resurfacing of path from Denmans Lane to Pondcroft.Road.
16. Risk Management.
17. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

Signed



Christine Irwin  
Clerk to the Council

---

c.c: All other Parish Councillors  
WSCC Cllr. Mrs. C. Field  
MSDC Cllr. Mr. A. Lea  
MSDC Cllr. Mrs. A. Lea