

Lindfield Parish Council

6 Denmans Lane
Lindfield
West Sussex
RH16 2LB

Parish Clerk: Mrs C Irwin

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27 January 2010

To: Members of the Environment and Amenities Committee

You are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Thursday, 4 February 2010** at the King Edward Hall (Jubilee Room), Lindfield, commencing at **8.00 p.m.**, to transact the following business:

A G E N D A

1. Welcome and emergency announcements.
2. To receive and accept apologies for absence.
3. To receive declarations of interest from Members in respect of any matter on the Agenda.
4. Questions / comments from members of the public. (This item will be limited to a maximum of 15 minutes).
5. To confirm and sign the Minutes of the meeting of the Environment and Amenities Committee held on 10 December 2009 (*Previously circulated*).
6. Chairman's Report
7. Report on Action / Project Progress list (*attached*)
8. Environment and Amenities Committee Budget progress: to review payments made to date in 2009 / 10 (*to follow*).
9. Warding: to receive reports on Ward Inspections.
10. Report on current maintenance:
11. Christmas Festival Night / Christmas Lights Working Group:
 - i) To receive Notes of the meeting of the Working Group held on 25 January 2010 (*to follow*)
 - ii) Report by Chairman of the Working Group and to consider any recommendations regarding arrangements for Christmas Festival Night and Christmas Lights, to include:
 - Date for Christmas Festival Night 2010
 - Fee for stall booking
 - Additional lighting

Members of the Public and the Press have a right to attend meetings of the Council and its Committees.

12. Denmans Lane Allotments
 - i) arrangements for meeting with Allotment tenants
 - ii) Review of Allotment rents applicable from 1 April 2011.
13. To note: hedge survey conducted by tree wardens (*attached*).
14. To consider a response to the MSDC consultation document: "Introduction of Street Naming and Numbering Policy (MSDC)" (*previously circulated*)
15. To consider a response regarding the Lindfield Cricket Club's application to the Secretary of State (DEFRA) for consent works on Lindfield Common under Section 38 of the Commons Act 2006. (*The application and supporting document with selected appendices are attached – the full submission documents have been circulated by email and a hard copy is available for inspection at the Parish Office*).
16. To consider new equipment for clearing snow and ice and new grit/salt bins.
17. Risk Management for the Environment and Amenities Committee's activities.
18. Any other business.

On conclusion of this part of the meeting, a further period of 15 minutes will be set aside to allow members of the public to ask questions / make comments.

Signed

Christine Irwin
Clerk to the Council

c.c: All other Parish Councillors
WSCC Cllr. Mrs. C. Field
MSDC Cllr. Mr. A. Lea