

Lindfield Parish Council

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Lindfield Enterprise Park
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Lindfield
West Sussex
RH16 2LH

Parish Clerk: Mrs C Irwin

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26 September 2013

To: Members of the Environment and Amenities Committee

You are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Thursday, 3 October 2013** at the King Edward Hall (Library), Lindfield, commencing at **8.00 p.m.** to transact the following business:

Welcome and emergency announcements.

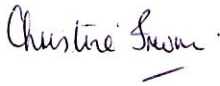
A G E N D A

1. To receive and accept apologies for absence.
2. To receive declarations of interest from Members in respect of any matter on the Agenda.
3. Questions/comments from members of the public. *(This will be limited to a maximum of 15 minutes. In accordance with Standing Order 1 (f) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
4. To confirm and sign the Minutes of the meeting the Environment and Amenities Committee held on 1 August 2013 *(previously circulated)*.
5. Chairman's Announcements.
6. Action List *(attached)*.
7. Environment and Amenities Committee Budget Progress 2013/14: to review payments made to 31.08.13 *(attached)*.
8. Report on current maintenance.
9. Litter bins:
 - i) to consider quotation from the Blacksmith *(attached)*, further to the offer made by the Lindfield Preservation Society to fund the redesign of the half round bins
 - ii) to consider replacement of wooden slatted bins.
10. Risk Management.
11. Winter Maintenance Plan Update
12. Spring Clean: to consider whether to hold the event in 2014 and confirm the date.

Members of the Public and the Press have a right to attend meetings of the Council and its Committees.

13. Christmas Festival Night Working Group: to receive the notes of the informal meeting held on 23.09.13 and to consider any recommendations.
14. Christmas lights: to consider quotations for extra lights on Pond and additional lighting in High Street (*if received – to follow*)
15. Denmans Lane Allotments, to include:
 - i) Tree survey (*to follow if available*)
 - ii) Trees in neighbouring property (*letter from plot holder attached*)
 - iii) Report on inspection carried out on 25.09.13.
 - iv) Update on fencing along boundary with Allen's Wall.
16. To note the postscript to an article in Lindfield Life, October edition, regarding bus service information display at bus stops.
17. Budget 2014/15 – preliminary discussion.
18. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

Signed



Christine Irwin
Clerk to the Council

c.c: All other Parish Councillors
WSCC Cllr. Mrs. C. Field
MSDC Cllr. Mr. A. Lea