

# Lindfield Parish Council

Clock Tower House  
Lindfield Enterprise Park  
Lewes Road  
Lindfield  
West Sussex  
RH16 2LH

Parish Clerk: Mrs C Irwin

Tel: 01444 484115  
e.mail: clerks@lindfieldparishcouncil.gov.uk

28 July 2017

**To: Members of the Environment and Amenities Committee**

You are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Thursday, 3 August 2017** at the King Edward Hall (Jubilee Room), Lindfield, commencing at 8.00 p.m., to transact the following business:

---

Welcome and emergency announcements.

## A G E N D A

1. To receive and accept apologies for absence.
2. To receive declarations of interest from Members in respect of any matter on the Agenda.  
*The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.*
3. Questions/comments from members of the public. *(This will be limited to a maximum of 15 minutes. In accordance with Standing Orders 3 (e)-(g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
4. To confirm and sign the Minutes of the meeting of the Environment and Amenities Committee held on 8 June 2017 *(previously circulated)*.
5. Chairman's Announcements.
6. Action List *(attached)*.
7. Environment and Amenities Committee Budget Progress 2017/18: to review payments made to 30.06.17 *(to follow)*
8. Report on current maintenance, to include:
  - i) Replacement planter for Denmans Lane - update.
9. Denmans Lane Allotments:
  - i) Trees overhanging 21 Denmans Lane: to note work carried out.
10. Public Toilets - Denmans Lane: to note recent issues in the service area.
11. Christmas lights: to note further correspondence with contractors and to consider the revised quotation for 2017 *(attached)*.
12. Winter Management Plan: to approve revised Winter Management Plan for submission to WSCC by 4 September - draft Winter Management Plan *(to follow)*.
13. Wilderness Field: report from the Working Group *(to follow)*.

14. Christmas Festival Night: to note that a meeting of the Working Group is due to be arranged and to consider any matters that need to be addressed.
15. Liaison Meeting with MSDC (to be arranged): to consider items for discussion.
16. Risk Management.
17. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

Signed



Christine Irwin  
Clerk to the Council

---

c.c: All other Parish Councillors  
Cllr. Mr. A. Lea (WSCC and MSDC)  
Cllr. Mrs. A. Lea (MSDC)