

# Lindfield Parish Council

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Lindfield Enterprise Park  
Lewes Road  
Lindfield  
West Sussex  
RH16 2LH

Parish Clerk: Mrs C Irwin

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26 March 2014

**To: Members of the Environment and Amenities Committee**

You are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Thursday, 3 April 2014** at the King Edward Hall (Jubilee Room), Lindfield, commencing at **8.00 p.m.** to transact the following business:

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Welcome and emergency announcements.

## A G E N D A

1. To receive and accept apologies for absence.
2. To receive declarations of interest from Members in respect of any matter on the Agenda.
3. Questions/comments from members of the public. *(This will be limited to a maximum of 15 minutes. In accordance with Standing Order 1 (f) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
4. To confirm and sign the Minutes of the meeting the Environment and Amenities Committee held on 6 February 2014 *(previously circulated)*.
5. Chairman's Announcements.
6. Action List *(attached)*.
7. Environment and Amenities Committee Budget Progress 2013/14:
  - i. to review payments made to 28.02.14 *(attached)*.
  - ii. to agree amounts to be carried forward as outstanding projects or to be transferred into designated reserves *(spreadsheet to follow)*
8. Report on current maintenance to include:
  - i. Parish Council and Silver Jubilee notice boards.
9. Update on the Pond.
10. To consider purchase of a second litter bin for the footpath between the King Edward Hall and The White Horse.
11. Street name plates: to note new arrangements for maintenance and replacement.

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**Members of the Public and the Press have a right to attend meetings of the Council and its Committees.**

12. West Sussex Street lights – upgrade: to receive and consider the notes of the meeting held with WSCC and SSEC Officers on 26 March 2014.
13. Christmas lights: update - letter from Blachere (*attached*).
14. Denmans Lane Allotments, to include:
  - i. Update on damaged shed.
  - ii. Update on damage to fence on boundary with Allens Wall caused by fallen tree
15. Report of meeting with WSCC Officers Helen Card and Adam Basley
16. Paving at corner of High Street and Lewes Road.
17. Winter Maintenance Plan.
18. To consider draft design from MSDC for replacement noticeboard for Common car park (*attached*)
19. Reprint of Lindfield Leaflet: to confirm new wording (*attached*).
20. Verge at entrance to The Wilderness: replanting and future maintenance (*attached*).
21. Arrangements for the annual Spring Clean on 26 April 2014.
22. Risk Management.
23. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

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Signed

Christine Irwin  
Clerk to the Council

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c.c: All other Parish Councillors  
WSCC Cllr. Mrs. C. Field  
MSDC Cllr. Mr. A. Lea