

Lindfield Parish Council

6 Denmans Lane
Lindfield
West Sussex
RH16 2LB

Parish Clerk: Mrs C Irwin

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25 July 2012

To: Members of the Environment and Amenities Committee

You are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Thursday, 2 August 2012** at the King Edward Hall (Jubilee Room), Lindfield, commencing at **8.00 p.m.**, to transact the following business:

Welcome and emergency announcements.

AGENDA

1. To receive and accept apologies for absence.
2. To receive declarations of interest from Members in respect of any matter on the Agenda.
3. Questions/comments from members of the public. (This will be limited to a maximum of 15 minutes. In accordance with Standing Order 1 (f) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes.
4. To confirm and sign the Minutes of the meeting the Environment and Amenities Committee held on 7 June 2012 (*attached*).
5. Chairman's Announcements.
6. Report on Action List (*attached*).
7. Environment and Amenities Committee Budget: budget progress 2012/13: to review payments made to 30.06.12 (budget progress *previously circulated*).
8. To receive reports on Ward/Sector Inspections.
9. Report on current maintenance.
10. Litter Bins: to consider the utilisation of the four bins refurbished in the final batch.
11. To receive notes of Liaison Meeting with MSDC's Principal Landscape Manager, Rupert Browning, on 28 June 201 and to consider any matters arising from that meeting (*to follow*).
12. Street lighting (report *attached*)
13. Christmas Lights (analysis of costs *attached*)
14. Allotments: gravel drive, to note and confirm the contribution towards recent reshingling, requested of the Parish Council by residents of the shared drive (letter from resident *attached*).

Members of the Public and the Press have a right to attend meetings of the Council and its Committees.

15. Risk Management.
 16. Update on High Street bollards (verbal report by Cllr. Pickett).
 17. Winter Management: to consider purchase of any further grit bins and any other equipment.
 18. Denmans Lane Allotments: to consider purchase of grass cutting attachment for the snow plough power unit.
 19. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.
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Signed

Christine Irwin
Clerk to the Council

c.c: All other Parish Councillors
WSCC Cllr. Mrs. C. Field
MSDC Cllr. Mr. A. Lea