

Lindfield Parish Council

6 Denmans Lane
Lindfield
West Sussex
RH16 2LB

Parish Clerk: Mrs C Irwin

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25 January 2012

To: Members of the Environment and Amenities Committee

You are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Thursday, 2 February 2012** at the King Edward Hall (Jubilee Room), Lindfield, commencing at **8.00 p.m.**, to transact the following business:

Welcome and emergency announcements.

AGENDA

1. To receive and accept apologies for absence.
2. To receive declarations of interest from Members in respect of any matter on the Agenda.
3. Questions / comments from members of the public. (This item will be limited to a maximum of 15 minutes).
4. To confirm and sign the Minutes of the meeting the Environment and Amenities Committee held on 8 December 2011 (*previously circulated*).
5. Chairman's Announcements.
6. Report on Action List (*attached*).
7. Environment and Amenities Committee Budget:
 - i) Budget progress 2011/12: to review payments made to 31.12.11 (budget progress *attached*).
 - ii) Budget 2012 / 13: to note amendment agreed by Full Council on 19.01.12 to the E&A budget for the next financial year.
8. To receive reports on Ward/Sector Inspections.
9. Report on current maintenance.
10. Christmas Festival Night / Christmas Lights Working Group:
 - i) To receive the notes of the "wash up" meeting held on 24 January 2012 and to consider their recommendations (*to follow if available*)
 - ii) To note and consider any issues arising from the Christmas Festival Night on 6 December
 - iii) Christmas lights: to consider purchase of lighting scheme for the Pond (*attached*)
 - iv) Christmas lights: to note the petition that was formally received by Council on 19 January 2012 and to consider future provision of Christmas lights for Lindfield High Street.
11. Road maps for the Village Car Parks: update by Councillor Gomme (*quotations to follow*).

Members of the Public and the Press have a right to attend meetings of the Council and its Committees.

12. Risk Management for the Environment and Amenities Committee's activities.
13. Her Majesty the Queen's Diamond Jubilee – update.
14. Salt / grit bins: to consider requests for additional bins (*attached*).
15. Finger post restoration .
16. Arrangements for the annual Spring Clean 2012.
17. Denmans Lane Allotments: annual review of rent per rod.
18. Village Orderly - renewal of annual contract .
19. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.
20. On conclusion of this part of the meeting, a further period of 15 minutes will be set aside to allow members of the public to ask questions / make comments.

Signed

Christine Irwin
Clerk to the Council

c.c: All other Parish Councillors
WSSC Cllr. Mrs. C. Field
MSDC Cllr. Mr. A. Lea