

Lindfield Parish Council

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West Sussex
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Parish Clerk: Mrs C Irwin

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24 November 2016

To: Members of the Environment and Amenities Committee

You are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Thursday, 1 December 2016** at the King Edward Hall (Jubilee Room), Lindfield, commencing at 8.00 p.m., to transact the following business:

Welcome and emergency announcements.

AGENDA

1. To receive and accept apologies for absence.
2. To receive declarations of interest from Members in respect of any matter on the Agenda.
The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.
3. Questions/comments from members of the public. *(This will be limited to a maximum of 15 minutes. In accordance with Standing Orders 3 (e)-(g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
4. To confirm and sign the Minutes of the meeting of the Environment and Amenities Committee held on 6 October 2016 *(previously circulated)*.
5. Chairman's Announcements.
6. Action List *(attached)*.
7. Environment and Amenities Committee Budget Progress 2016 / 17: to review payments made to 31.10.16 *(attached)*.
8. Report on current maintenance.
9. West Sussex County Council Highways:
 - i) Roadside post and rail fence by the Pond: update.
 - ii) Dropped kerbs: to consider priorities (report *attached*)
10. Possible joint projects with Mid Sussex District Council – report *(to follow)*
 - i) Common post and rail fence: to consider contribution to MSDC towards maintenance *(estimate awaited)*.
 - ii) Hickmans Lane playground upgrade

Members of the Public and the Press have a right to attend meetings of the Council and its Committees.

- iii) Additional posts round the area of the Common along Black Hill.
11. Denmans Lane Allotments, updates to include:
 - i) Tree work completed
 - ii) Replacement mower
 - iii) Meeting with ploholders
 - iv) Unworked plot
 12. Denmans Lane public toilets:
 - i) to note recent evidence of drug taking on the premises and to note the intention to change to blue lights
 - ii) to consider budgeting for tidying and repainting the service area.
 13. Christmas Lights update.
 14. Christmas Festival Night – to consider any matters relating to the event to be held on 6 December 2016.
 15. Wilderness Field Working Group: update.
 16. South and South East in Bloom: update from the Working Group.
 17. Lindfield Pond: to consider the purchase of a second floating island.
 18. Former Zipper Club noticeboard: to note recent communication with their representative and to consider the offer of the notice board for Council / community use for a consideration in the form of a donation to a relevant charity (report *attached*).
 19. Budget 2017/18: to consider the E&A budget requirements for the 2017 / 18 financial year (report and spreadsheet *to follow*)
 20. Risk Management.
 21. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

Signed



Christine Irwin
Clerk to the Council

c.c: All other Parish Councillors
WSCC Cllr. Mrs. C. Field
MSDC Cllr. Mr. A. Lea
MSDC Cllr. Mrs. A. Lea