

Lindfield Parish Council

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Parish Clerk: Mrs C Irwin

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25 September 2015

To: Members of the Environment and Amenities Committee

You are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Thursday, 1 October 2015** at the King Edward Hall (Jubilee Room), Lindfield, commencing at 8.00 p.m. to transact the following business:

Welcome and emergency announcements.

AGENDA

1. To receive and accept apologies for absence.
2. To receive declarations of interest from Members in respect of any matter on the Agenda.
The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.
3. Questions/comments from members of the public. *(This will be limited to a maximum of 15 minutes. In accordance with Standing Orders 3 (e)-(g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
4. To confirm and sign the Minutes of the meeting of the Environment and Amenities Committee held on 30 July 2015 *(previously circulated)*.
5. Chairman's Announcements.
6. Action List *(attached)*.
7. Environment and Amenities Committee Budget Progress 2015/16: to review payments made to 31.08.15 *(attached)*.
8. Report on current maintenance, to include:
 - i) Parish Council's notice boards in Denmans Lane.
 - ii) Horse Gin
9. Paving at corner of High Street and Lewes Road: update.
10. Street lights : update
 - i) West Sussex Street lights upgrade
 - ii) Parish owned street lights: to note refund received from UK Power Networks re Brookway.
11. To receive and note the report of the Liaison Meeting with MSDC Officer David Terry on 16.09.15 *(to follow)*.
12. Dog Bin Collections – Expansion of Service: email from David Harper *attached*).

Members of the Public and the Press have a right to attend meetings of the Council and its Committees.

13. Request for a Bonfire Beacon on Lindfield Common: update (*to follow*).
14. Christmas Lights: report following meeting with representatives of Blachere on 23 September, (*attached*).
15. Christmas Festival Night.
16. To consider additional dropped kerbs.
17. Allotments: update on beech tree on the north-west boundary.
18. Winter Management Plan update, to include:
 - i) To approve revised draft Winter Management Plan (*to follow*).
 - ii) To note that salt survey has been completed and four salt bins purchased
 - iii) Arrangements for salt on the Common
 - iv) Volunteers for snow clearing
19. Public Rights of Way: maintenance inspection by local Access Ranger to take place in October.
20. Budget 2016/17: to consider the budget requirements for the Environment and Amenities Committee.
21. Risk Management.
22. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

Signed



Christine Irwin
Clerk to the Council

c.c: All other Parish Councillors
WSCC Cllr. Mrs. C. Field
MSDC Cllr. Mr. A. Lea
MSDC Cllr. Mrs. A. Lea