

Lindfield Parish Council

Clock Tower House
Lindfield Enterprise Park
Lewes Road
Lindfield
West Sussex
RH16 2LH

Parish Clerk: Mrs C Irwin

Tel: 01444 484115
e.mail: clerks@lindfieldparishcouncil.gov.uk

31 March 2016

To: **Members of the Environment and Amenities Committee**

You are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Thursday, 7 April 2016** at the King Edward Hall (Library Room), Lindfield, commencing at 8.00 p.m., to transact the following business:

Welcome and emergency announcements.

AGENDA

1. To receive and accept apologies for absence.
2. To receive declarations of interest from Members in respect of any matter on the Agenda.
The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.
3. Questions/comments from members of the public. *(This will be limited to a maximum of 15 minutes. In accordance with Standing Orders 3 (e)-(g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
4. To confirm and sign the Minutes of the meeting of the Environment and Amenities Committee held on 4 February 2016 *(previously circulated)*.
5. Chairman's Announcements.
6. Action List *(attached)*.
7. Environment and Amenities Committee Budget Progress 2015/16: to review payments made to 29.02.16 *(attached)*, or 31.03.16 if available
8. Report on current maintenance, to include:
 - i) Horse Gin roof: update.
9. Street lights:
 - i) West Sussex Street lights upgrade – update
 - ii) West View and rear of King Edward Hall: to consider replacing standard lanterns with heritage style to conform with Lewes Road.
10. Spring Clean: to finalise arrangements for the Spring Clean event on 16 April.
11. Christmas Festival Night: to consider the advice from MSDC's Licensing Officer *(previously circulated)*.

Members of the Public and the Press have a right to attend meetings of the Council and its Committees.

12. Christmas lights: to consider requirements for December 2016 (telephone request from project manager)
13. Dog waste bins: update on proposals for additional bins (*to follow*).
14. Pond islands: update on replacement (*to follow*).
15. Village Maps: to consider locations for additional maps further to MSDC advice on permissions required for installing one in the Common car park.
16. High Street / Lewes Road corner - additional bollards: to note advice from WSCC Highway Engineer (*attached*).
17. Wilderness Field: to note that the transfer to MSDC has taken place and to consider any action for recommendation to Full Council.
18. Liaison meeting with MSDC Officer Mr. David Terry (13.04.16): to consider items to be raised.
19. Risk Management: review of risk assessments:
 - Spring Clean
 - Allotments
 - Public toilets
20. To note: Social Action, Responsibility and Heroism Act 2015 (*attached*).
21. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

Signed

Christine Irwin
Clerk to the Council

c.c: All other Parish Councillors
WSCC Cllr. Mrs. C. Field
MSDC Cllr. Mr. A. Lea
MSDC Cllr. Mrs. A. Lea